

# Agenda

## Cabinet

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Date: Wednesday, 16 January 2019

Time: 4.00 pm

Venue: Committee Room 1 - Civic Centre

To: Councillors D Wilcox (Chair), P Cockeram, G Giles, D Harvey, R Jeavons, D Mayer, J Mudd, R Truman and M Whitcutt

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Item		Wards Affected
1	<u>Agenda yn Gymraeg</u> (Pages 3 - 4)	
2	<u>Apologies for Absence</u>	
3	<u>Declarations of Interest</u>	
4	<u>Minutes of the Last Meeting: 12 December 2018</u> (Pages 5 - 12)	
5	<u>Mid Year Analysis of Performance Indicators</u> (Pages 13 - 34)	All Wards
6	<u>Education Pupil Performance Data</u> (Pages 35 - 48)	All Wards
7	<u>Work Programme</u> (Pages 49 - 56)	All Wards
8	<u>Public Services Board Summary Document (for information/awareness)</u> (Pages 57 - 58)	All Wards
9	<u>Date of the Next Meeting: 13 February at 4pm, Committee Room 1</u>	

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Date of Issue: Wednesday, 9 January 2019

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# Agenda

## Cabinet

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Dyddiad: 16 Ionawr 2019

Amser: 4 y.p

Lleoliad: Ystafell Bwyllgor 1 – Y Ganolfan

At: Cynghorwyr D Wilcox (Cadeirydd), P Cockeram, G Giles, D Harvey, R Jeavons, D Mayer, J Mudd, R Truman and M Whitcutt

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### Eitem

**Wardiau  
Dan Sylw**

### Rhan 1

1. Agenda yn Gymraeg
2. Ymddiheuriadau dros Absenoldeb
3. Datganiadau o fuddiant
4. Cofnodian y cyfarod a 12 Rhagfyr 2018
5. Dadansoddiad Canol-Flynedd o Ddangosyddion Perfformiad
6. Addysg a Data Perfformiad Disgyblion
7. Rhaglan Waith
8. Dogfen Cryno PSB (er gwybodaeth / ymwybyddiaeth)
9. Dyddiad y Cyfarfod Nesaf  
13 Chwefror 2019, 4 pm, Ystafell Bwyllgor 1, Y Ganolfan

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# Minutes

## Cabinet

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Date: 12 December 2018

Time: 4.00 pm

Present: Cllrs Debbie Wilcox (Chair); P Cockeram, D Harvey, J Mudd; R Jeavons, D Mayer, M Whitcutt; R Truman, G Giles

In attendance: Mr W Godfrey; Mr J Harris; Mrs B Owen; Mr G Price; Mr M Rushworth; Mr R Cornwall

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### Part 1

#### 1 Apologies for Absence

There were no apologies.

#### 2 Declarations of Interest

There were no declarations of interest.

#### 3 Minutes

The minutes of the meeting held on 17 October 2018 were confirmed as a true record by the Cabinet.

#### 4 October Revenue Budget Monitor

The Leader confirmed there are still significant spending pressures, which are not diminishing, and the Leadership contest for the Prime Minister can only add to the situation Local Government is facing in these times of austerity. The Council continues to show it is mitigating the pressures and the certificate of compliance issued by the Wales Audit Office confirms we are showing good financial management.

This report shows the latest revenue budget forecasts to the year-end. The position has not changed significantly since this was last reviewed; the Council's revenue budget is forecasting an underspend of approximately £3 million, which, whilst a significant figure, equates to approximately 1% of the Council's budget.

The Leader stressed the importance of noting that this report does not include any impact of the recent additional funding for this current year that Welsh Government announced recently.

There has been robust planning and management of some of the budget risks with contingencies built in to manage those risks. The built-in contingencies, other underspending and one-off income are currently offsetting overspending in four areas of activity. Those activities are in the Council's children & adult social care and education special needs areas and are forecast to overspend by some £5m this year. Put simply, the demand is rising for these services and Newport's demographic for adult social care is far outstripping previous years.

At this point in the financial year, the Council can have increasing confidence in its forecasts and therefore it is proposed to put £2million of the underspend into the Invest to Save reserve to provide capacity for the Council to face the on-going future financial challenges. This will leave a sufficient level of underspend to deal with any further demand and cost issues that may arise between now and the end of the financial year or for investment; this will be closely monitored.

Regarding additional funds from Welsh Government mentioned earlier in the meeting, this will include new specific grants for **this year** for schools and social care, however, Newport awaits confirmation from Welsh Government on its share of the additional funds. The extra funding will help to reduce the current schools' and social care overspending this year and will therefore benefit the schools' reserves position at the year-end, which will be very useful and much needed. The next budget monitor to this Cabinet will incorporate the additional monies.

The Leader stressed that the job of managing budgets is becoming increasingly difficult and whilst the Council clearly have challenging areas, this Council continues to deliver robust management of the overall budget and the risks within it. The Leader thanked her Cabinet colleagues and officers for the work done to date and asked that they continue to be vigilant and robust for the last quarter of this financial year.

Cabinet colleagues reiterated the difficulties being faced in continuing to provide services in times of austerity.

#### **Decision:**

Cabinet agreed to:

- Note the overall budget forecast position including use of all budget contingencies to balance forecast service overspending;
- Agree to instruct all areas of the Council to maintain robust financial management;
- Note the level of undelivered savings within each directorate and the risks associated with this;
- Agree the transfer of £2million into the 'Invest to Save reserve';
- Note the forecast movements in reserves;
- Note the projected and worsening balances of individual schools over the next year.

## **5 Capital Programme Monitoring and Additions September 2018**

The Leader introduced the report and confirmed it gives an overview of the current programme and the 'headroom' for new spend, lists additions into the programme for Cabinet's approval, the position on capital receipts and a summary of key projects, financial forecasts and progress.

The overall 5-year programme has increased by about £2million and the report lists the new projects requiring Cabinet's approval, mainly funded from Section 106 receipts or grants. The largest item is the new 'Community Neighbourhood Hub' in East Newport. This is one of the key corporate plan promises and starts much needed investment in our community assets. This new facility will be joined-up with a new approach to how we provide community based services and how these buildings will operate and work for the communities that use them. It begins an exciting new approach and Cabinet is delighted that this journey is now beginning.

Whilst the total programme has increased, colleagues will remember that Cabinet wanted to review the phasing of projects given forecasted slippage in delivering projects that the previous monitor highlighted. Therefore, the report identifies re-phasing and reductions of £16million of spend from the current year.

However, more work is on-going and needed, as slippage of £5million is identified in the report and very significant progress and spending is needed in the second half of the year to meet the forecast spending on capital projects identified.

However, key projects continue to be progressed. The Schools' Band A projects should be complete this financial year and planning is progressing on key projects within the Band B programme. The key regeneration project of 123-129 Commercial Street is taking shape and progress is being made on key projects with the Heritage Lottery on the Transporter Bridge and Market Arcade.

Cabinet colleagues praised the work being done to:

- create the Community Neighbourhood Hub located in Ringland, which would afford access to information by all sections of the community;
- welcomed the news on the Transporter Bridge;
- welcomed the building of Gwent is Coed, which is the only Welsh Medium School to be built in the whole of Wales over the last three years.
- The Leader also paid tribute to the late Carl Sargent for his input into the Commercial Street Project.

The report also updated Cabinet on the current position regarding capital receipts. To date £148k of capital receipts have been received this year, it is anticipated there will be approximately £1.9m of capital receipts received by the end of 2018/19.

#### **Decision:**

Cabinet agreed to:

- approve the additions to the Capital Programme requested in the report and approve slippage from 2018/19 budget into 2019/20.
- note the available remaining headroom over the life of the capital programme and the need to prioritise capital expenditure within this envelope to ensure the programme remains affordable.
- note the capital expenditure forecast position as at September 2018.
- note the balance of and approve the allocation of in-year capital receipts.

## **6 2019/20 Budget and Medium Term Financial Projections (MTFP)**

Before proceeding with the content of the report the Leader asked the Head of Finance to confirm some amendments to Appendix 5, 7 and 10 of the report.

The Head of Finance confirmed:

Amendments have been made to:

- Appendix 5 – the Business Case relating to the Education Psychologist posts.
- Appendix 7 - Fees and charges for consultation
- Appendix 10 – Projected earmarked reserves

The Leader registered her concern at changes being made at this late stage and insisted that in future sense checks are done in advance of the Cabinet agenda being published. The Chief Executive agreed this would be done.

The Leader introduced the report which is the main finance report requiring Cabinet's attention. She confirmed the figures in the report do not take into account the news received from Welsh Government recently; the additional funding will be built into the report in February 2019 by which time it is hoped the final settlement and grant notifications will have been received from Welsh Government.

Whilst work has been ongoing for a few months on the budget proposals, this report starts the formal public reporting on the budget and consultation on the proposals shown – which will go on until the end of January 2019.

The Leader stressed the importance for all to understand the challenging context this Council, like all others, are setting budgets within. It is the reason we, like all others, have to propose significant levels of budget savings and increases in Council Tax.

The Council is facing about £12million of cost pressures for next year alone; however, funding for this is not increasing. The Revenue Support Grant funds approximately 77% of the budget but as the report shows, the indicative settlement for this grant confirmed an increase of only about £300,000 for next year. Clearly, there will be a shortfall and in order to achieve a balanced budget, as councils are required by law to do, Council Tax will have to increase and further savings will need to be made.

The Council's savings proposals are in three categories. Those that the Cabinet will need to confirm and are formally consulting on – shown in Appendix 2 and those being taken by Cabinet Members or Heads of Service shown in Appendix 3. These are for the more minor policy changes, efficiencies or low impact changes and these will be implemented after the usual decision making processes are complete.

Council Tax is a key issue as it only funds about 23% of the council's net budget. Therefore, when faced with a revenue support grant settlement which forms the remaining 77% of funding, and is not increasing, council tax has to go up disproportionately to provide any meaningful mitigation.

It was noted that Newport's Council Tax is very low compared to others; it is the second lowest Council Tax in Wales and one of the lowest in the UK. Newport's Council Tax is £184 less than the Welsh average and this represents about £10million less income to the Council. The proposed Council Tax increase would mean a weekly increase of £1.41 for a Band D property; most Newport residents will pay less than that as most of the homes are in lower bands. Whilst the percentage increase looks high, in monetary terms the increase is more modest than the percentage might suggest. Cabinet is acutely aware that this is an increase nonetheless but these proposals include nearly £7million of savings and only about £3million of increased Council Tax income and it is felt this is a fair balance in the tough circumstances being faced by the Council.

The Council has brought about positive key investments within this budget. Schools will receive a 3% increase in funding; further investment in the social care and special education needs budgets so that we **all** support the most vulnerable in our communities; investing to deliver on the corporate plan promises, for example, another household waste recycling site and neighbourhood hubs.

The Leader of this Council, and Leader of the WLGA, with peers in all other Welsh Councils, worked very hard since the announcement of the Welsh Government draft budget to secure a better deal for Local Government and the essential local and preventative services it provides. The Welsh Government listened and they have recently announced a package of new funding streams (£141M extra for this year) for Local Government, some for this current year but also more for the 2019/20 budget. For 2019/20, this will come through as both additional revenue support grant and specific grants for education and social care services. More will be known about Newport's share of this in the final settlement, due on the 19<sup>th</sup> of this month.

The formal budget consultation will run until the end of January and the Leader encouraged residents and groups to engage with the process in order to provide feedback on the proposals.

The Leader thanked her Cabinet Member colleagues for their support through this process and having the ambition to do the best that can be done for the citizens of Newport.

Cabinet colleagues thanked the Leader for her commitment to ensuring that Welsh Government have given an extra £141M of funding to local authorities.



Councillor Jeavons drew attention to Page 63 of the report re: financial challenge, which confirms the number of services provided by the Council and demonstrates Newport's speed of growth.

Cabinet recorded their thanks to all employees who continue to provide these services.

Cabinet agreed a special budget edition of Newport Matters would be welcome and this will be discussed with officers.

The Chief Executive also expressed his thanks to colleagues for their hard work during the budget process.

#### **Decision:**

#### **Cabinet agreed the following draft proposals for public consultation:**

- i) Budget savings proposals in Appendix 2 (summary table) and Appendix 5 (detailed business cases – subject to a few amendments as noted at the meeting)
- ii) Proposed fees and charges in Appendix 7 (subject to the amendments raised during the meeting)
- iii) The position regarding the proposed school funding for 2019/20 in paragraphs 5.1– 5.4

#### **Cabinet noted:**

- i) The position on developing a balanced budget for 2019/20, acknowledging that the position will be subject to ongoing review and updates
- ii) The medium term financial projections, assumptions contained within and that projections contain investments required to implement the Corporate Plan promises
- iii) That the Cabinet Member and Head of Service decisions in Appendix 3 will be implemented with immediate effect, after following the usual Council decision making processes
- iv) That Fairness and Equality Impact Assessments have been completed for all proposals requiring one

## **7 Report on Treasury Management for the period 30 September 2018**

The Leader introduced this report and confirmed it was the usual report on the mid-year update on Treasury Activities. It confirmed the agreed strategy is being followed and the indicators that control treasury activities are being met. There were no significant new borrowings and repayments made in this period.

The Council's Audit Committee had already reviewed the report and there were no issues raised by them.

The Leader commended the report and for it to be sent to full Council.

## **Decision:**

Cabinet agreed to note the report on treasury management activities for the period to 30 September 2018 and provide comments to Council.

## **8 Corporate Risk Register Update**

The Leader introduced the report and confirmed:

- The medium term budget has increased in risk (increased from a risk of 16 – 20) – most of the other risks are staying the same.
- Brexit was discussed at the last Audit Committee meeting and their comments are included in the report
- A Brexit Action Plan is being prepared
- Advice is there is no need to increase any of the risks, just to make sure that mitigations are in place.

The Council's Risk Management Strategy and Risk Register enables the Council to effectively identify, manage and monitor risks to ensure that the Council realises its Plan and ensures service delivery is provided to its communities and citizens.

The Risk Register was submitted to the Council's Audit Committee in November 2018 and the Committee comments are included in the report, including those on Brexit.

The next quarter report will include a re-evaluation of all risks including the risks and mitigations relating to Brexit and a new risk relating to the city centre security and safety.

## **Decision**

Cabinet agreed the contents of the Corporate Risk Register and noted the recommendations raised by the Council's Audit Committee by the Quarter 3 update.

## **9 Wales Audit Office Second Certificate of Compliance**

The Leader confirmed this is the second certificate of compliance issued to the Council.

As part of the programme of regulatory activity in accordance with the Local Government Measure 2009, the Auditor General is required to issue two Certificates of Compliance to demonstrate the Council is discharging its duties under the Measure. In September 2018, the first certificate was presented to Cabinet where it was reported that the Auditor General for Wales certified that:

"...the Council has discharged its duties under section 15(6) to (9) of the Measure and has acted in accordance with Welsh Government guidance sufficiently to discharge its duties."

As part of the Local Government Measure 2009, the Council is also required to publish an assessment of its performance in 2017/18 by the 31st October 2018. Newport City Council discharged this duty through the publication on its website of the Annual Review of the Wellbeing Objectives and Improvement Plan 2017/18.

As a result of this action completed by the Council, the Wales Audit Office published its second Certificate of Compliance with the Auditor General for Wales certifying that:

"...As a result of my audit, I believe that the Council has discharged its duties under ..... the Measure and has acted in accordance with Welsh Government guidance sufficiently to discharge its duties."

## **Decision**

Cabinet noted the positive outcome of the Certificate of Compliance in relation to the Council's 2017/18 performance.

#### **10 Work Programme**

The Leader of the council presented the latest update to the work programme.

#### **Decision:**

Cabinet agreed the updated work programme.

#### **11 PSB Summary Document**

The Leader confirmed this document would provide a monthly summary update of business undertaken by the PSB and is for Cabinet's information/awareness.

#### **12 Date of Next Meeting**

The next meeting will take place on Wednesday 16 January 2019, at 4.00 pm in Committee Room 1, Civic Centre, Newport

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# Report

## Cabinet

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### Part 1

**Date:** 16 January 2019

**Item No:** 5

**Subject** **Mid Year Performance Analysis 2018/19**

**Purpose** To present Cabinet with an update on the service area's performance for the first six months of 2018/19 against their Service Plans 2018-22; to address any areas of under-performance before the year-end; and to consider recommendations / feedback from the Council's scrutiny committees.

**Author** Head of People and Business Change  
Performance and Research Business Partner

**Ward** All

**Summary** The Well-being for Future Generations (Wales) Act 2015 requires Newport Council to have a Corporate Plan which sets out its vision for how it will improve lives of the current and future generations. Newport Council's Corporate Plan 2017-22 has identified four themes (Thriving City, Aspirational People, Resilient People, Modernised Council) and 20 commitments to deliver. To support the delivery of the Corporate Plan, the Council's eight service areas have developed their service plans 2018-22 which outline how they will support and deliver the Council's commitments.

For the first six months of this financial year (April to September 2018), 84% of the actions identified in the service plans were 'In progress' with 7% of actions completed. For the performance measures reported it was noted that:

- 40 out of 63 reported performance measures were 'on target' of achieving delivery against their annual target;
- 14 out of 63 performance measures were 'short of target' in achieving delivery of their annual target;
- 9 out of 63 reported performance measures were 'off target' the delivery against their annual target.

This report also highlights some of the important developments being made by the service areas in the first 6 months of the year.

**Proposal** Cabinet are requested to:

1. Note the contents of the report
2. Receive a further update on the year-end position once the data is available
3. Take urgent action in conjunction with the Directors and Heads of Service to address areas of poor performance.

**Action by** Strategic Directors and Heads of Service

**Timetable** Immediate

This report was prepared after consultation with:

- Chief Executive
- Strategic Directors
- Heads of Service

**Signed**

## Background

The Wellbeing for Future Generations (Wales) Act 2015 requires all public service bodies to state how they will deliver the wellbeing objectives; and ensure the delivery of these objectives are undertaken in accordance with the 5 ways of working (Long Term, Collaboration, Integrated, Prevention and Involvement). In 2017/18 the Council launched its Corporate Plan 2017-22 with four themes (Thriving City, Resilient Communities, Aspirational People, and Modernised Council) and 20 commitments for delivering the Council's vision and Wellbeing Objectives.

To support the delivery of the Corporate Plan, the Council's eight service areas developed their Service Plan 2017-22. Each service plan has identified key objectives and actions which are linked to the four themes and performance measures (set Nationally, Local and Management Information) to demonstrate the progress in service delivery. To monitor the delivery of their service plans each service area is required to provide a 6 monthly update through a 'Mid-year review' and an 'End of Year' review report. The 2018/19 'Mid-year review' required each service area to provide:

1. An update on the progress against the delivery of objectives and actions in their service plans; and
2. A quarter 2 update on the performance measures (National / Local / Management Information).

## Progress against Service Plan Objectives and Actions at 30<sup>th</sup> September 2018

In 2018/19, the eight service areas had identified 48 objectives and 245 actions to support the Council in delivering its Corporate Plan. As this was the first year of delivery against the service plans, it was not expected for service areas to have completed a significant proportion of these actions. As identified in Appendix one '*Mid-year Performance Dashboard 2018/19*', it was reported that 7% (17 out of 245 actions) had been completed. For 84% (205 out of 245) service areas had reported that they were 'In Progress' in the delivery of the actions with 9% (23 out of 245) actions awaiting to be commenced. A summary of progress against the objectives and actions is included at across the eight service areas is included in Appendix one of this report.

In the first six months of this financial year service areas have started to make notable developments in delivering the Corporate Plan, which includes:

- **Adult & Community Services (Resilient Communities)** have made significant progress in the restructuring of the Reablement team working in collaboration with the Anneurin Bevan Health Board. Further work is being made to recruit additional staff to the team which will enable a full complement of staff to deliver the required changes.
- **Children & Young People Services (Aspirational People)** has purchased a new property which came into operation in December 2018. An additional property will be purchased and be ready in 2019, which over time will improve the long term outcomes of children in the Council's care and reduce financial costs on the service provision through the reduction of children placed in out of county placements.
- **Children & Young People Services (Resilient Communities)** has also continued its collaborative work with Barnardos which was recognised at the Welsh Social Care awards. An award was also received at the Health & Care awards 2018 for the Reflect and Cascade service.
- **City Services (Thriving City)** has been progressing the development of the Civil Parking Enforcement following its initial approval from Welsh Government. The Council is still on course for delivery by July 2019 and is collaborating with other local authorities, Gwent Police and Rhondda Cynon Taf to ensure its successful delivery. A communication programme will be commenced in Quarter 4 of 2018/19 to inform the public and businesses.
- **City Services (Thriving City)** has also been working towards the implementation of its Waste Strategy and has been undertaking a city wide consultation. City Services will be reporting to Cabinet on the approval and implementation of the Strategy in quarter 4 of this financial year.

- **Education services (Aspirational People)** was inspected by Estyn in November 2018, which had initial positive feedback from the inspectors. In the last year Newport has also seen improvements in GCSE and A Level results from its Schools despite the budget pressures faced by the schools.
- **Education services (Aspirational People)** has also seen improvements in GCSE and A Level results from its Schools despite the budget pressures faced by the schools.
- **The Finance service (Modernised Council)** has continued to improve its Council Tax collection rates with improved processes in place to support individuals, families and businesses resolving their Council Tax arrears.
- **The Finance service / Accountancy (Modernised Council)** team delivered its final 2017/18 finance statement on time despite its inexperience and the Council's Internal Audit team was externally assessed and was deemed to be compliant with the Public Sector Audit Standards.
- **Law & Regulation (Thriving City)** has continued to improve in the first 6 months which is exemplified through its performance measures, enforcement activity on premises and businesses which fail to comply with legislation.
- **Law & Regulation (Modernised Council)**, Newport Dog Kennels received notable recognition by being awarded the Gold Standard Community Animal Welfare Footprint award whilst the Council's Registration Service was commended as a "high performing service" following an inspection.
- **Law & Regulation (Thriving City)** reported that Newport has seen an improvement on its tourism figures, which has almost doubled since 2006 and bringing in £396.56m to the economy. This has been buoyed by the success of the Newport Marathon, Velothon and Tour of Britain.
- **Regeneration, Investment & Housing (Thriving City)** has been leading on the regeneration of the City Centre which has seen the approval of the hotel development of Chartist Tower, Heritage Lottery funding for Newport Arcade and Transporter Bridge and redevelopment of Newport Market.
- **Regeneration, Investment & Housing (Resilient Communities)** has been developing its first Hub for the City, which will incorporate different services from the Council and partner organisations. This will be implemented in 2019 and will be rolled out to other areas of Newport. This will enable improved service delivery and engagement with our communities.
- **People & Business Change (Modernised Council)** has successfully launched the Management in Action programme and the Talent Management Framework which has seen the involvement of over 300 managers.
- **People and Business Change (Modernised Council)** in collaboration with SRS and involvement of service areas across the Council has been developing the Customer Relationship Management System which will be launched in quarter 4. This will improve the delivery of customer services and enable citizens to access Council services through the 'My Newport' application.
- **The Council (Modernised Council)** will also be moving to Office 365 in 2019 which will improve the way in which officers undertake their work and interact with each other through the introduction of Skype.

## Performance Measures at 30<sup>th</sup> September 2018

The Council has 147 performance measures (National / Local / Management Information) to monitor the delivery of Council services. At the end of quarter two (30<sup>th</sup> September 2018) there were 95 (63 national and local indicators / 32 management information) performance measures (monthly / quarterly / half yearly) reported. The remaining 52 performance measures were not reported as they were either annual



performance measures or Social Services measures which were being developed at the time of the reporting process following the implementation of the WCCIS system.

At the Mid-year point for 2018/19, 40 out of 63 (63.5%) of performance measures were reported as being 'On Target'. 13 out of 40 were directly related to the Public Accountability Measures including:

- Length of time (days) adults are in care homes – 746 days / 1,100 days (Target)
- Re-registration of children on local authority Child Protection registers – 1.9% / 10% (Target)
- Percentage of households where homelessness was prevented – 59.5% / 52% (Target)
- Visits to sports & leisure facilities per 1,000 population – 3,989 / 3,900 (Target)
- Municipal waste reused, recycled and composted – 58.66% / 58% (Target)

16 out of 63 measures were reported as being Amber 'short of target' with 9 measures indicated as being red - 'off target'. Four out of nine performance measures reported as 'Red' was in relation to the following National (Public Accountability Measures):

- Percentage of empty properties brought back into use – 0.2% / 0.5% (Target)
- Rate of delayed transfers of care for population aged 75 and over – 2.67 / 1.75 (Target)
- Percentage of children supported to remain living within their family – 48.8% / 65% (Target)
- Percentage of looked after children returned home from care – 8.3% / 13% (Target)

Information in relation to the management action being undertaken to improve the performance of the measures reporting as Red and Amber is included in Appendix one of this report. Additionally, the Council's Senior Leadership Team and Corporate Management Team will continue to monitor closely the performance and management action being undertaken by service areas for measures reporting a Red / Amber status.

## **Scrutiny Committees Feedback and Recommendations**

The Mid-year performance updates were presented to the Council's Place & Corporate; and People Committees in November and December 2018. A summary of the recommendations raised for Cabinet's consideration are provided below with further detail provided in the minutes of the respective meetings:

Mid-year performance updates were presented to the Council's Place and Corporate Scrutiny Committee on the 19<sup>th</sup> November 2018 and 3<sup>rd</sup> December 2018; and the Council's People Scrutiny Committee on 26<sup>th</sup> November 2018 and 4<sup>th</sup> December 2018. A summary of the recommendations raised to Cabinet for consideration included

### **People Committee 26<sup>th</sup> November 2018 (Education Services) and 4<sup>th</sup> December 2018 (Adult & Community Services and Children & Young People Services)**

#### **General comments:**

- The information provided by the Officers needed to be simplified to allow members of the public to be able to read and understand.
- The format of the report needs to be improved, numbering actions could be one way of improving how Members engage and scrutinise the information.
- The Heads of Service approach to completing the reports varied, a more consistent approach and presentation might allow for Members to scrutinise more effectively in the future.

#### **Education Services:**

- More information included in the update for each action. This information should have included the deadline the Service Area intended to complete the Objective/Action by, and how it was related to the five year Corporate Plan and its Commitments.

- References to new or developing work streams (Arrow project) to be explained to provide context to the updates in the report. As well as all acronyms being preceded by the full title and acronym in brackets.

#### **Adults and Community Services:**

- The Committee requested additional information on a number of actions and areas of the report. The Strategic Director – People and the Scrutiny Advisor will establish a schedule of presentations for the New Year.
- After the presentations the Committee Members will have the opportunity to visit the hospital to see how the Authorities partnership work with the Health Board works in practice.
- The Strategic Director – People will provide feedback on the date the Newport specific - Gwent Safeguarding website is due to go live.

#### **Children and Young Peoples Service:**

- It was noted that the Cabinet Member for Social Services invited Members of the Committee to visit the new residential home for young people before the first young people moved in.

**Place & Corporate 19<sup>th</sup> November 2018 (People & Business Change, Law & Regulation and Finance Service) and 3<sup>rd</sup> December 2018 (City Services and Regeneration Investment & Housing).**

#### **General comments:**

- The Committee asks that invited attendees work from the same Agenda pack as the Committee, so that the same page numbering can be cited for ease of reference.
- The Committee welcomed the explanation of the performance management cycle and the monthly Management Information reports to Senior Management Team for escalation to CMT for mitigation as and when required.
- The status of Actions needs to be developed for subsequent reports, from options of either: Complete; In progress or; To be commenced, to include projected deadline dates for Actions or stages of actions e.g. Review of Asset Management in progress but no detail on when it should be completed.

#### **Law & Regulation / People & Business Change / Finance Services:**

- The Committee was pleased with the new Performance Update layout. It was well structured, easy to read and digest and promoted focussed questioning. The professional back up assisted with co-ordination at Committee meetings. Members recognised that there had been a lot of work done to get the reports to the standard they were today.
- Members advised that whilst it was beneficial being informed of the current status, it would be helpful to clearly see the next steps of the service plans and looking ahead to the end of year and subsequent years, the format of Performance Updates would need further development to clearly demonstrate the status of actions and their scheduled deadlines for each year of the Service Plan.
- The Committee suggested that the development of the Performance Update format for future year's meetings could involve a Workshop / Training for Members of the Committee.
- Overall the Committee was happy with what had been presented but requested that there was a need to give consideration on how to report next time with a clear expression of timescales for Actions. The information from the Finance Service Area was vague and the Committee seeks more detailed reassurance on areas where they could move forward in the next Performance Update and beyond, in particular to provide a clearer understanding of: Collaboration and the Draft Commercialisation Strategy, as the information provided was minimal.
- Future Updates should also include information on public engagement carried out by Service Areas.

## City Services:

- The Committee concluded that there was not enough supporting detail provided in End of Quarter 2 narrative upon Actions, and request that more detailed supporting information be included in future reports.

## Regeneration Investment and Housing:

- The Committee asked to draw Cabinet's attention to the discussions and concerns about:
  - To slow progress upon the development of the Master Plan.
  - To seeking assurance that the Council has sufficient resources to work with inward investors on potential large scale opportunities.
- The Committee expresses concern that opportunities presented by the imminent removal of the Severn Bridge tolls are not lost and suggests that appropriate representatives of Newport City Council could attend business breakfast meetings, fairs and expositions in the Bristol area.

## Financial Summary

An updated financial position for each service area was reported to Cabinet in December 2018. Improvements to finance performance will be made through existing budgets and financial position will be monitored closely through the Council's finance team.

## Risks

Risk	Impact of Risk if it occurs* (H/M/L)	Probability of risk occurring (H/M/L)	What is the Council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk?
The Council does not deliver its corporate plan and its wellbeing objectives.	High	Low	Performance against the Council's Corporate Plan and service plans is monitored by the Council's SLT and CMT with regular reporting to Cabinet.	SLT / CMT

\* Taking account of proposed mitigation measures

## Links to Council Policies and Priorities

This report is linked to the Council's Corporate Plan 2017-22 and the Service Plans 2018-23.

## Options Available and considered

1. To note the contents of this report, to monitor performance measures with declining performance in conjunction with Heads of Service and to receive an analysis report of year end data.
2. To reject this report or ask for further information.

## Preferred Option and Why

Option 1 is deemed to be the preferred option as Cabinet plays a key role in driving forward performance improvements and continued monitoring will ensure that this remains the case.

## Comments of Chief Financial Officer

There are no direct financial implications arising from this report as its purpose is to update on performance. Service area budgets are monitored and regularly reported on with any performance improving measures being funded through existing budgets.

## **Comments of Monitoring Officer**

There are no specific legal issues arising from the Report. This monitoring report has been prepared in accordance with the Council's performance management framework and identifies progress made during the first six months of 2018/19 in delivering the corporate plan objectives and meeting key performance measures within service plans. The individual service plans have been considered by Performance Scrutiny Committees and their comments have been included in this Report, to assist Cabinet in identifying and addressing areas for improvement.

## **Comments of Head of People and Business Change**

There are no direct staffing implications as a result of this report. The Well-being Act requires the Council to set a strategic plan to deliver on its Well-being Objectives and is necessary to regularly monitor and report on its delivery.

This report enables Cabinet Members to monitor the Council's performance against the objectives set in the Service Plans for the first six months of this financial year, which supports the delivery of the Corporate Plan 2017-22. Overall, the Council is making good progress against the service plan objectives and performance measures but we recognise that where poor performance has identified management action is being taken to monitor and address these areas.

## **Comments of Cabinet Member**

The Chair has been consulted and has agreed that this report goes forward to Cabinet for consideration.

## **Local issues**

No specific local issues.

## **Equalities Impact Assessment and the Equalities Act 2010**

The Equality Act 2010 contains a Public Sector Equality Duty, which came into force on 06 April 2011. The Act identifies a number of 'protected characteristics', namely age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; sexual orientation; marriage and civil partnership. The new single duty aims to integrate consideration of equality and good relations into the regular business of public authorities. Compliance with the duty is a legal obligation and is intended to result in better-informed decision-making and policy development and services that are more effective for users. In exercising its functions, the Council must have due regard to the need to: eliminate unlawful discrimination, harassment, victimisation and other conduct that is prohibited by the Act; advance equality of opportunity between persons who share a protected characteristic and those who do not; and foster good relations between persons who share a protected characteristic and those who do not. The Act is not overly prescriptive about the approach a public authority should take to ensure due regard, although it does set out that due regard to advancing equality involves: removing or minimising disadvantages suffered by people due to their protected characteristics; taking steps to meet the needs of people from protected groups where these differ from the need of other people; and encouraging people from protected groups to participate in public life or in other activities where their participation is disproportionately low.

## **Children and Families (Wales) Measure**

Although no targeted consultation takes place specifically aimed at children and young people, consultation on planning applications and appeals is open to all of our citizens regardless of their age. Depending on the scale of the proposed development, applications are publicised via letters to neighbouring occupiers, site notices, press notices and/or social media. People replying to consultations are not required to provide their age or any other personal data, and therefore this data is not held or recorded in any way, and responses are not separated out by age.

## **Wellbeing of Future Generations (Wales) Act 2015**

This report demonstrates how the Council's service areas are progressing in the delivery of its Well-being Objectives as part of the Corporate Plan 2017-22. Service area updates on the delivery of their objectives

and actions; and performance measures required consideration of the 5 ways of working to demonstrate their progress of delivery and to address any areas where poor performance has identified.

### **Crime and Disorder Act 1998**

Section 17(1) of the Crime and Disorder Act 1998 imposes a duty on the Local Authority to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.

### **Consultation**

Comments received from wider consultation, including comments from elected members, are detailed in each application report in the attached schedule.

### **Background Papers**

Newport City Council Corporate Plan 2017-22

Service Plans 2018-22.

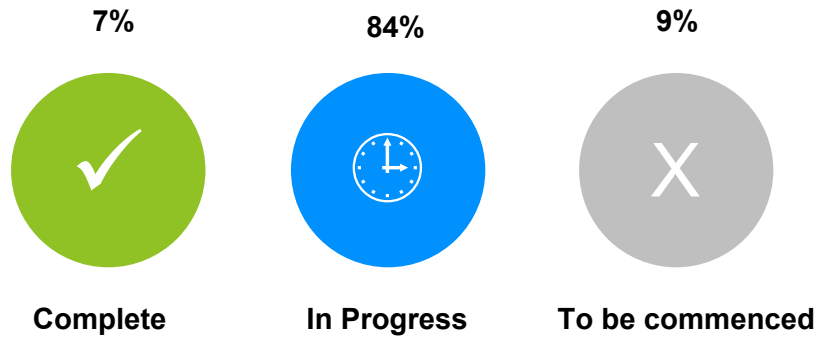
Place & Corporate Scrutiny Committee November and December 2018

People Scrutiny Committee November and December 2018

Dated: January 2019

## Appendix 1 - Mid-Year Performance Dashboard 2018/19 (To 30<sup>th</sup> September 2018)

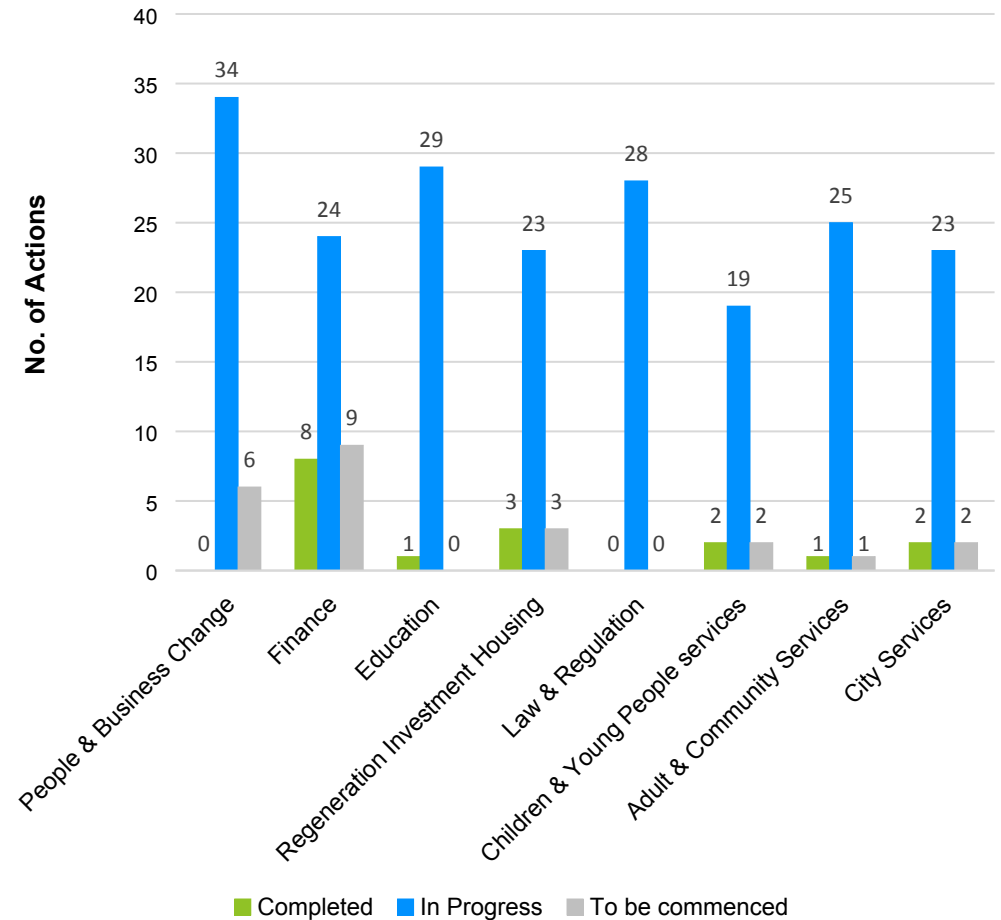
### Progress against Service Plan Actions



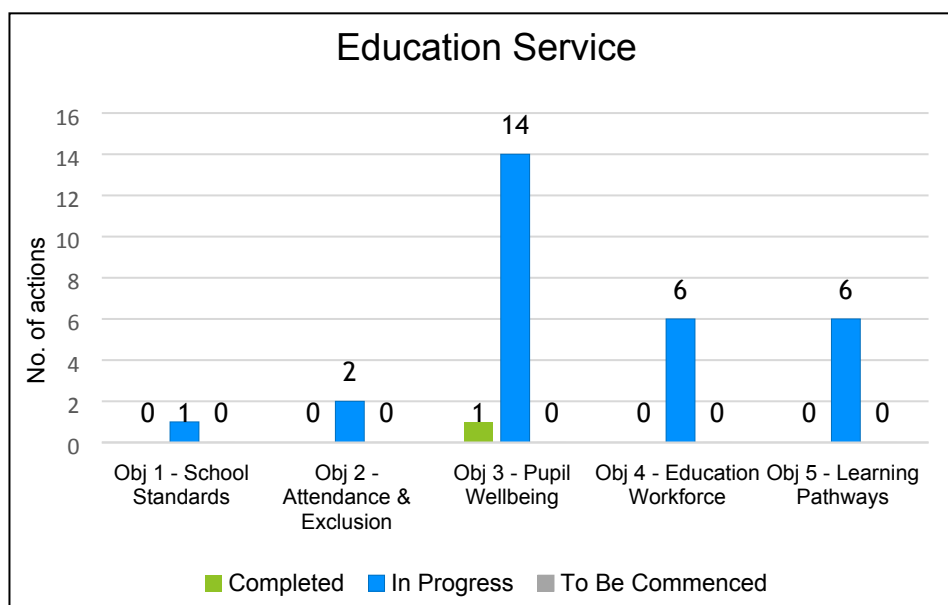
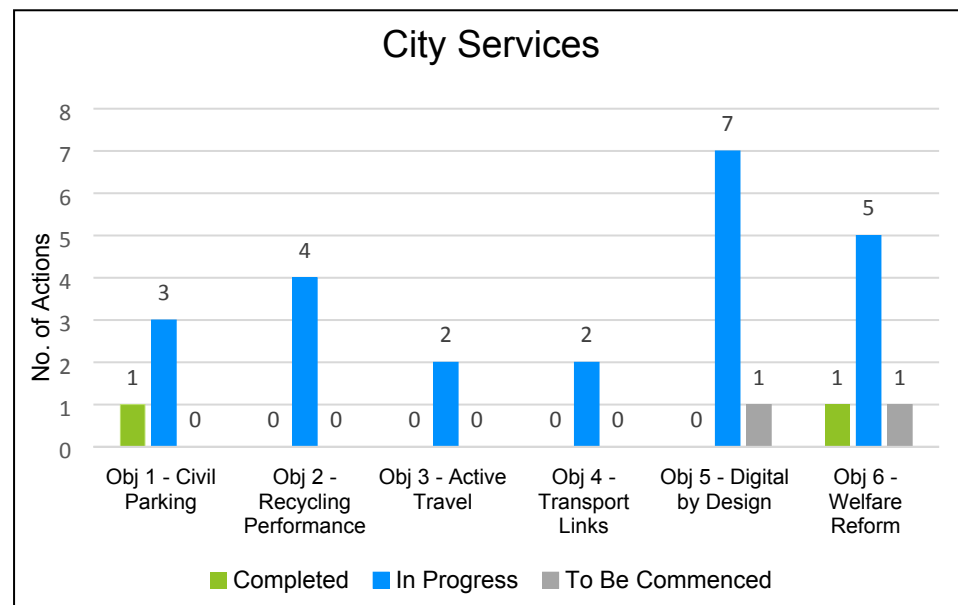
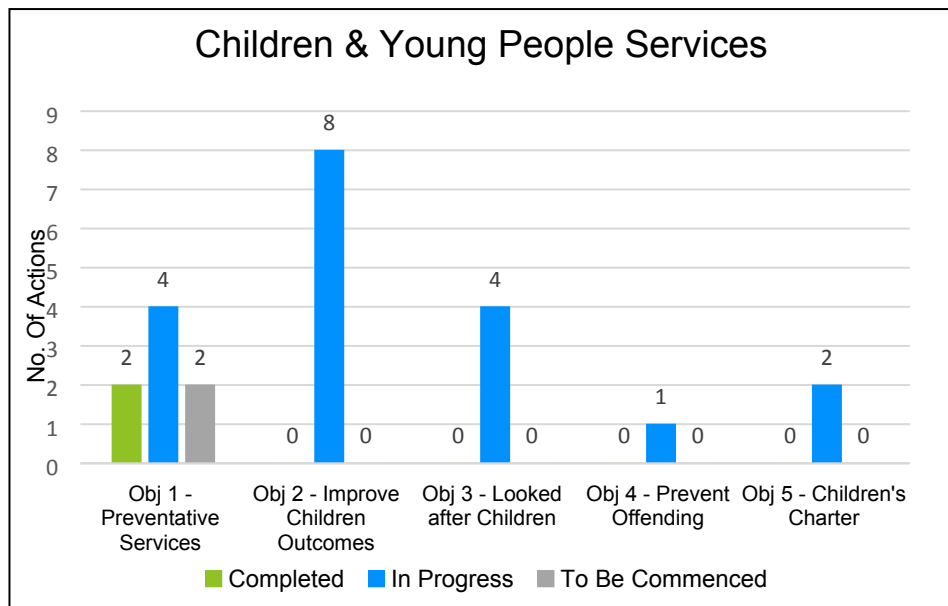
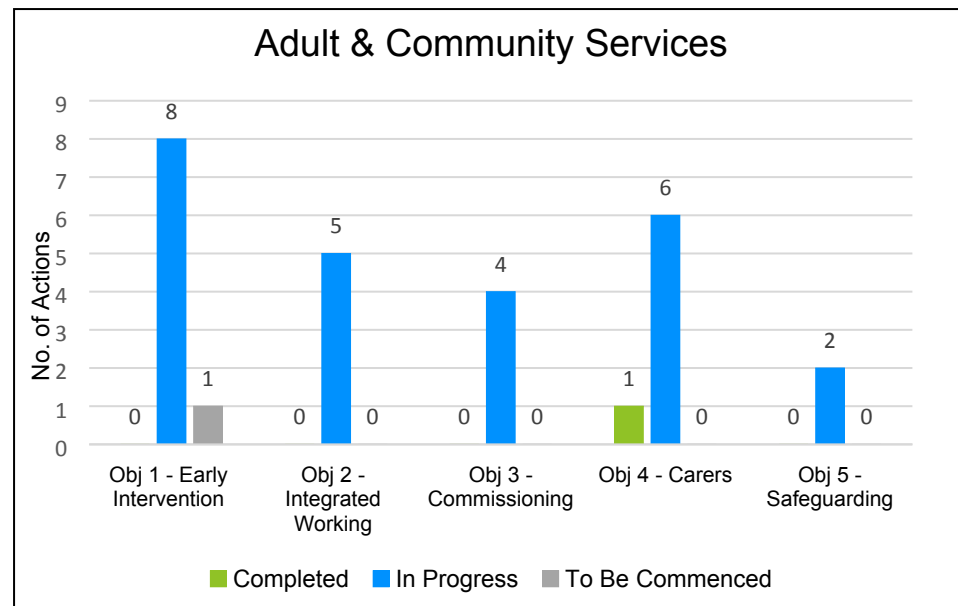
### Performance Measures 2018/19 (30<sup>th</sup> September 2018)



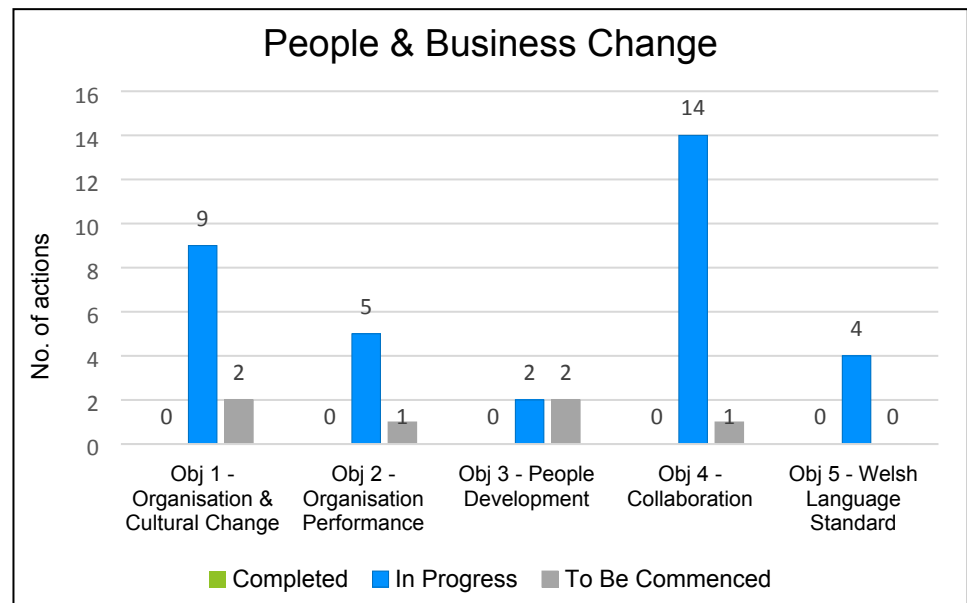
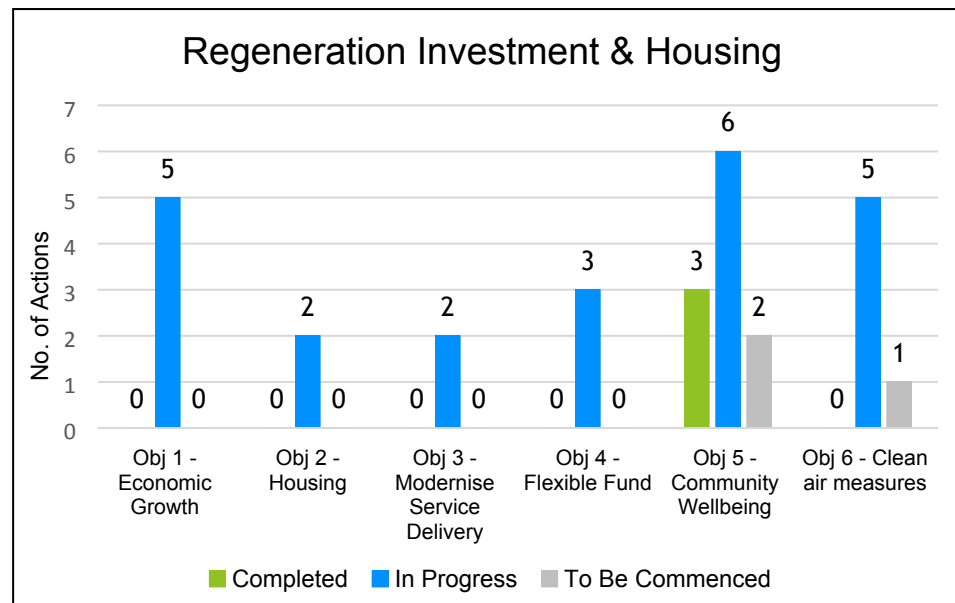
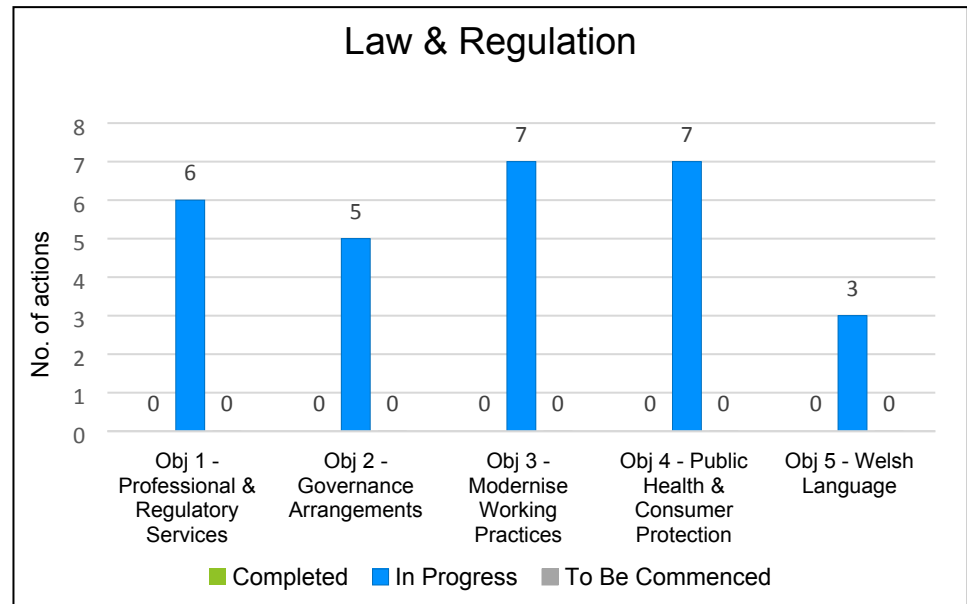
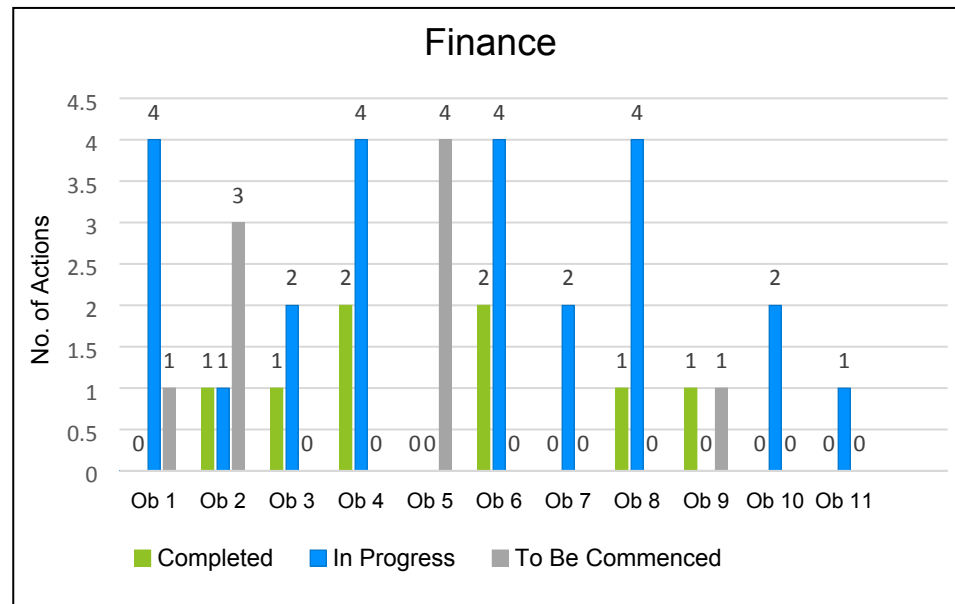
### Progress against Service Plan Actions (Service Area)



## Progress against Service Plan Actions



## Progress against Service Plan Actions, continued





## **Performance Measures Analysis**

In 2018/19, the Council has 147 performance measures to monitor and report on the delivery of services. The performance measures across the eight service areas are split into the following categories:

**National - Public Accountability Measures (PAMs)** – Set annually by the Welsh Local Government Association in relation to the performance of local authorities across Wales;

**National - Social Services Performance Measures (SSPM)** – Set annually to monitor the delivery of Social Services (Adults and Children) across Wales.<sup>1</sup>

**Local** – Set annually by service areas to monitor and report on specific services and activities delivered by the Council.

**Management Information** – Used to monitoring management activity such as sickness monitoring and reporting across the Council.

Performance measures are monitored on a monthly, quarterly, half-yearly or annual basis depending upon what is appropriate for each measure. At the Mid-year review, 95 out of 147 performance measures were reported. Data for the annual performance measures would not be provided until the end of year review and were therefore omitted from this report. It should also be noted in this year's Mid-year Review, not all of the monthly, quarterly and half-yearly social services performance measures were reported. This was due to the implementation of the WCCIS system, at the time of the review work was being undertaken to develop and quality assure the reporting mechanisms for the Adult and Children services performance measures. This work will be completed in time for the end of year review.













At the Mid-year review point, 48 out of 63 (63.5%) of the performance measures reported were reported as being '*On Target*' – Green with 14 measures reported as being '*Short of Target*' – Amber. Nine out of 63 (14.3%) of performance measures were reported as being '*Off target*' – Red. A summary of the performance measures which were reported as Green, Amber or Red are contained in the table below.












### **Performance Measures 'On target'**

Below is a highlight of performance measures which were reported green, 'On target' at the mid year point.






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<sup>1</sup> At the time of the review, all Social services performance measures are being reviewed with new measures to be set for 2020/21.









Performance Measure (National / Local / Management Information)	Service Area Objective(s)	Q2 Result	2018/19 Target	Performance Direction	2017/18 Q2 Position
<b>National (SSPM) –</b> The percentage of adult protection enquiries completed within 7 days.  Monthly submission	Adult Services	92%	90%	 98.8%	 98.8%
<b>National (SSPM) –</b> Average age of adults entering residential care homes  Monthly submission	Adult Services	83.2	75	No data available	 80.7
<b>Local –</b> Length of time (days) adults are in care homes  Monthly submission	Adult Services	746	1,100	 748 days	 835 days
<b>National (CYP/27) –</b> % of re-registrations of children on local authority Child Protection Registers  Monthly submission	Children Services	3.8%	10%	No Data available	 10.1%
<b>National (CYP/34b) –</b> Care leavers who are in education, training or employment at 24 months.  Monthly submission	Children Services	54.1%	50%	No Data available	 38.1%
<b>National (PAM/017) –</b> Visits to sport and leisure centres per 1,000 population.  Quarterly submission	City Services	3,989	Q2 18/19 3,900 (18/19 -7,800)	 2,092	 3,656
<b>National (PAM/035) –</b> average number of working days taken to clear fly-tipping incidents.  Quarterly submission	City Services	2 (working days)	5 (working days)	 2 days	N/A
<b>National (PAM/023) –</b> % food establishments broadly compliant with food hygiene standards.  Quarterly submission	Law & Regulation	95.16%	95.16%	 95.35%	 94.51%













<b>National (PAM/012)</b> – The percentage of households for whom homelessness was prevented.  Quarterly submission	Regeneration, Investment & Housing	59%	52%	 54%	 51%
<b>National (PAM/015)</b> – Average number of calendar days to deliver a DFG  Half-yearly submission	Regeneration, Investment & Housing	178 days	192 days	N/A	 177 days
<b>Local</b> – % pupils achieving the expected outcome at the end of Key Stage 2  Annual submission	Education Services	90.7%	89.9%	 90.1%	 90.1%
<b>Local</b> – % pupils achieving the expected outcome at the end of Key Stage 3  Annual submission	Education Services	88.4%	86.1%	 85.3%	 85.3%
<b>Local</b> - % total Council Tax collected as a % of annual budgeted amount  Monthly submission	Finance Services	55.41%	Q2 Target 55% 18/19 Target (100%)	 46%	 58.11%
<b>Local</b> – Number of young people actively engaged in helping the Council make decisions  Quarterly submission	People and Business Change	8,944	Q2 Target 6,000 18/19 Target 12,000	 Q1 4,377	N/A
<b>Local</b> - % of managers undertaking regular check-ins through Clear Review process  Quarterly submission	People and Business Change	81.8%	80%	 Q1 78.3%	N/A

## National / Local Performance Measures reporting Red and Amber at 30<sup>th</sup> September 2018

Performance Measure (National / Local)	Service Area	Q2 Result	2018/19 Target	Performance Direction	2017/18 Q2 Position	Service Area Comment (For Performance Indicators not meeting their targets)
<b>National (PAM/013)</b> - % of empty private properties brought back into use  Half-yearly submission	<b>Regeneration, Investment &amp; Housing</b>	<b>0.2%</b>	<b>0.5%</b>	<b>N/A</b>	 <b>0.3%</b>	Regeneration Investment and Housing recognise that more needs to be achieved in this area and is taking a number of actions in order to impact on this performance. This includes development of Empty homes cross council group, identification and action on the worst properties and consideration of council tax on empty homes.
<b>National (PAM-025)</b> – The rate of delayed transfers of care for social care reasons per 1,000 population aged 75 and over.  Monthly submission	<b>Adults &amp; Community Services</b>	<b>2.67</b>	<b>Q2 Target 1.75</b> (18/19 target 3.79)	 <b>1.42</b>	 <b>2.80</b>	This is a complex area of work and we continue to work with our ABUHB partners to facilitate timely discharge.  Within the National context Newport is performing well and new initiatives such as In Reach and the new approach to the delivery of Reablement will continue to impact positively on performance that is closely monitored.
<b>National (CYP/25)</b> - Percentage of children supported to remain living within their family.  Monthly submission	<b>Children &amp; Young People Services</b>	<b>48.8%</b>	<b>65%</b>	<b>N/A</b>	<b>N/A</b>	No data was available prior to September 2018 submission. Again this is a target which will cease to be collected with the new Performance Management Framework in 2019. As it stands it is not possible to judge if this is a positive or a negative hence it's being withdrawn.
<b>National (CYP/26)</b> - Percentage of looked after children returned home from care.  Monthly submission	<b>Children &amp; Young People Services</b>	<b>8.3%</b>	<b>13%</b>	 <b>9%</b>	 <b>11.7%</b>	This is a target, which will cease to be collected with the new Performance Management Framework in 2019. Looked after children can only be returned home when it is safe to do so and family can be supported to offer consistent care. Families are supported and when safe to do so children are returned home but equally staff are trying to ensure that children only come into care when absolutely essential and for as short a period as possible. Our preference is always to avoid care completely whenever possible.

Performance Measure (National / Local)	Service Area	Q2 Result	2018/19 Target	Performance Direction	2017/18 Q2 Position	Service Area Comment (For Performance Indicators not meeting their targets)
<b>Local</b> – Average number of hours school aged children attend at the start of intervention  Quarterly submission	<b>Children &amp; Young People Services</b>	17.5 hrs	25 hrs	 8.33 hrs	N/A	This is a new measure for 2018/19; therefore there is no comparable data for previous years. There continues to be work within YOS to improve the offer of education for young people. There has been a significant improvement in the second quarter and it is anticipated this will continue.
<b>Local</b> – Number of employees trained in Welsh Awareness  Quarterly submission	<b>People &amp; Business Change</b>	32	Q2 Target 70 18/19 Target 150	 Q1 0	 44	We have arranged for additional training sessions to be held over Quarter 3 and 4.
<b>Local</b> – Number of staff trained in Prevent PVE  Quarterly submission	<b>People &amp; Business Change</b>	87	Q2 Target 150 18/19 Target 300	 Q1 55	 153	For Q2 fewer schools had booked on the training sessions, which was likely a reflection of the end of the school year. Over Quarter 3 and 4 this participation rate will be significantly higher as the training sessions are rolled out across the council and schools.
<b>Local</b> - % of challenges to Welsh language provision upheld  Half Yearly submission	<b>People &amp; Business Change</b>	50%	40%	N/A	N/A	This is a new indicator for 2018/19 and there is no data available for comparison.
<b>Local</b> – Performance above target % Green  Monthly submission	<b>People &amp; Business Change</b>	32%	70%	 Q1 24%	 68%	This measure relates to the performance of the organisation as a whole.
<b>National (PAM/010)</b> – Bi-monthly % cleanliness inspections of highways & relevant land.  Bi-monthly submission	<b>City Services</b>	92.5%	97%	 90%	 98.3%	Overall, the cleanliness inspection rate based upon the accumulation of the last 3 inspections is 92.5%. In May 2018 it was reported that 92.5% of streets inspected (3 out of 40) were considered acceptable cleanliness level. In July 2018, this level dropped to 87.5% with 5 out of 40 streets inspected not meeting the required standards. However, the last inspection completed in September 2018 had risen to 97.5%, which is welcome news.  Data from the last 12 months of audits will play a key role in developing new cleansing frequencies to ensure consistent levels of cleanliness are maintained throughout the city.

Performance Measure (National / Local)	Service Area	Q2 Result	2018/19 Target	Performance Direction	2017/18 Q2 Position	Service Area Comment (For Performance Indicators not meeting their targets)
<b>National (PAM/018)</b> – % of all planning applications determined in time.  Quarterly submission	<b>Law &amp; Regulation</b>	<b>84.7%</b>	<b>85%</b>	 <b>89.9%</b>	 <b>90.2%</b>	The target of 85% has been missed by 0.3% to date. This is considered minimal and does not raise any significant concerns with the performance of the team who continue to determine applications as quickly as possible whilst seeking the best quality of development.
<b>National (CYP/24 &amp; PAM/028)</b> – % of assessments completed for children within statutory timescales  Monthly submission	<b>Children &amp; Young People Services</b>	<b>89.1%</b>	<b>90%</b>	 <b>89.7%</b>	 <b>85.8%</b>	Performance is within 1% of the target. The development of the Safeguarding Hub and the then restructure of the Child Protection teams resulted in change in some of the teams and some increased pressure on the Child Protection teams. This is now balancing out and we would expect completion rates to improve.
<b>National (CYP/34a)</b> – Care leavers who are in education, training or employment at 12 months  Monthly submission	<b>Children &amp; Young People Services</b>	<b>44.7%</b>	<b>50%</b>	<b>No Data available</b>	 <b>48.1%</b>	This target refers to a small number of young people so a handful can make a significant difference to the performance. Children's Services is focussing on training opportunities for care leavers and is using St David's Day funding to enhance these developments as well as allocating the responsibility to a new manager.
<b>National (PAM/043)</b> – kilograms of residual waste generated per person  Quarterly submission	<b>City Services</b>	<b>103.86kg</b>	<b>Q2 18/19 – 97.5kg (18/19 - 195kg)</b>	 <b>55.98kg</b>	<b>N/A</b>	This is the first year this indicator is being used, so the targets set for the year will need close monitoring and may potential be reviewed for future years. However, residual waste arising are, so far, higher than expected – this is mainly linked to the high increase in the number of households this year, but as this increase is not coupled with an equally high increase in recycling tonnage, this will need to be addressed as a priority as part of the waste strategy currently being approved.
<b>Local</b> - % of municipal waste recycled at the HWRC  Quarterly submission	<b>City Services</b>	<b>55.90%</b>	<b>65%</b>	 <b>56.07%</b>	 <b>56.19%</b>	The Council has only 1 HWRC, which means usage is high; issues with access to the site are also relevant and overall make this site perform lower than it should, especially when

Performance Measure (National / Local)	Service Area	Q2 Result	2018/19 Target	Performance Direction	2017/18 Q2 Position	Service Area Comment (For Performance Indicators not meeting their targets)
						considering the population growth. Plans to reverse the flow of traffic, that will start imminently, will address this to an extent, and once the second HWRC, which is one of the Council Corporate Plan priorities, is built, performance is expected to increase to good levels.
<b>Local</b> – % pupils achieving the expected outcome at the end of the Foundation Phase  Annual submission	<b>Education Services</b>	<b>86.4%</b>	<b>87.2%</b>	 <b>89.2%</b>	 <b>89.2%</b>	New assessment criteria were introduced during the academic year 2017/18. Performance has remained above the Welsh average.
<b>Local</b> – Payment of invoices within timescales  Monthly submission	<b>Finance</b>	<b>89.7%</b>	<b>90%</b>	 <b>89.7%</b>	 <b>89.3%</b>	This performance measure is only 0.3% off target and the service area will continue to monitor this indicator throughout the year.
<b>Local</b> – Council Tax collection %  Monthly submission	<b>Finance</b>	<b>53.69%</b>	<b>Q2 Target 53.90% 18/19 Target (96.6%)</b>	 <b>44.69%</b>	 <b>53.93%</b>	This performance indicator is only 0.21% short of target and the team will continue to monitor closely the collection rates throughout the remainder of the year.
<b>Local</b> - % of Anti-social behaviour incidents resolved by wardens.  Quarterly submission	<b>Law &amp; Regulation</b>	<b>91.22%</b>	<b>93.96%</b>	 <b>95.4%</b>	 <b>94.9%</b>	This performance indicator is short of target as a result of pressures on the service and sickness absences. The team is working hard to ensure staff are provided with the necessary support and are working towards improving performance during the remainder of this year.
<b>Local</b> - % legal prosecutions issued within 20 working days.  Monthly submission	<b>Law &amp; Regulation</b>	<b>72.4%</b>	<b>85%</b>	 <b>85.1%</b>	 <b>99.1%</b>	Performance has been impacted in this area due to sickness absences in the team and staff are being supported to improve performance for the remainder of the year.
<b>Local</b> - Freedom of Information Responses completed in time  Quarterly submission	<b>People &amp; Business Change</b>	<b>87.6%</b>	<b>88%</b>	 <b>Q1 84.7%</b>	 <b>87.3%</b>	This performance measure was 0.4% short of target. The team are monitoring closely the responses of requests and liaising closely with service areas to help support them in responding to requests.

## **Management Information Performance Measures 2018/19 at 30<sup>th</sup> September 2018**

Human resources information relating to compliance with the management of attendance policy is recorded in the Council's performance management system (MI Hub). Key management information relating to the following areas were reported at the end of Quarter 2:

- Overall service area sickness recorded by the number of working days;
- Long-term sickness recorded by the number of working days; and
- Short-term sickness recorded by the number of working days.
- Percentage of Return to Work forms submitted within 7 workings days;

The tables below provide an overview of the sickness levels across the eight service areas and the individual targets, which have been set for each service area. It is noted that across the service areas 19 of the 28 'Red' performance indicators reported at this years mid year review were in relation to the sickness levels and compliance with the return to work forms performance measures. All Heads of Service and have been reminded to ensure that they follow the management of attendance policy and ensure that accurate and timely sickness records are recorded in the Council's HR system.

### **Overall Service Area Sickness Recorded (No. of Working Days)**

Service Area	Actual (days)	Target (days)
Finance	2.46	3.48
City Services	5.95	6.24
Regeneration, Investment & Housing	4.92	4.74
Children & Young People Services	6.96	4.90
People & Business Change	4.75	3.48
Education	5.14	3.48
Law & Regulation	5.66	3.48
Adult & Community Services	8.78	6.24

### **Long-term sickness recorded by the (No. of working days)**

Service Area	Actual (days)	Target (days)
Finance	1.61	1.64
People & Business Change	3.07	2.31
Regeneration, Investment & Housing	4.00	3.18
Education	4.36	3.48
Law & Regulation	4.46	2.52
City Services	4.68	4.38
Children & Young People Services	6.31	4.90
Adult & Community Services	7.50	4.95



**Short-term sickness recorded by the (No. of working days)**

Service Area	Actual (days)	Target (days)
Children & Young People Services	0.65	1.32
Education	0.78	1.02
Finance	0.86	1.84
Regeneration, Investment & Housing	0.92	1.56
Law & Regulation	1.20	0.96
City Services	1.27	1.86
Adult & Community Services	1.28	1.27
People & Business Change	1.68	0.97

**Percentage of Return to Work forms submitted within 7 workings days**

Service Area	Actual	Target
Finance	88%	90%
City Services	68.90%	90%
Education	67.27%	90%
Adult & Community Services	66.52%	90%
Regeneration, Investment & Housing	64.20%	90%
Law & Regulation	62.50%	90%
People & Business Change	61.40%	90%
Children & Young People Services	50.43%	90%

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# Report

## Cabinet

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### Part 1

**Date:** 16<sup>th</sup> January 2019

**Item No:** 6

**Subject** **Key Stage 4 and 5 Outcomes – Summer 2018**

**Purpose** Inform Cabinet of 2017/18 Key Stage 4 and 5 Outcomes

**Author** Chief Education Officer

**Ward** All

**Summary** The report provides combined pupil performance data for Newport schools at Key Stage 4 and Key Stage 5.

**Proposal** **Cabinet are asked to:**

1. To acknowledge the position regarding pupil performance and progress made.
2. To consider any issues arising that the Cabinet may wish to draw to the attention of the Chief Education Officer.

**Action by** Chief Education Officer

**Timetable** Not applicable

This report was prepared after consultation with:

- Cabinet Member for Education and Skills
- Chief Education Officer
- Chief Financial Officer
- Monitoring Officer
- Head of People and Business Change

**Signed**

## Background

At Key Stage 4, a range of performance measures are used to evaluate and compare the full range of achievement within and across local authorities. These include the following broad measures and individual subjects.

- Level 2 threshold including English or Welsh first language and best of mathematics/numeracy (L2+)
  - 5 GCSE's at grades A\*-C including Welsh/English and Mathematics/Numeracy
- Level 2 threshold (L2)
  - 5 GCSE's at grades A\*-C
- Level 1 threshold (L1)
  - 5 GCSE's at grades A\*-G
- Capped Points 9 (CP9)
  - An average of the total points attached to the top nine GCSEs, or equivalent volume of qualifications, which must include Welsh/English, Mathematics, Mathematics Numeracy, Science 1 and Science 2
- A\*-C in English or Welsh first language GCSE
- A\*-C in Mathematics/Numeracy GCSE
- A\*-C in Science GCSE

### Update on changes in accountability frameworks at Key Stage 4

In agreement with LA Directors the EAS offered a series of workshops for elected members in each LA, in September 2018. These described changes to examination arrangements at key stage 4.

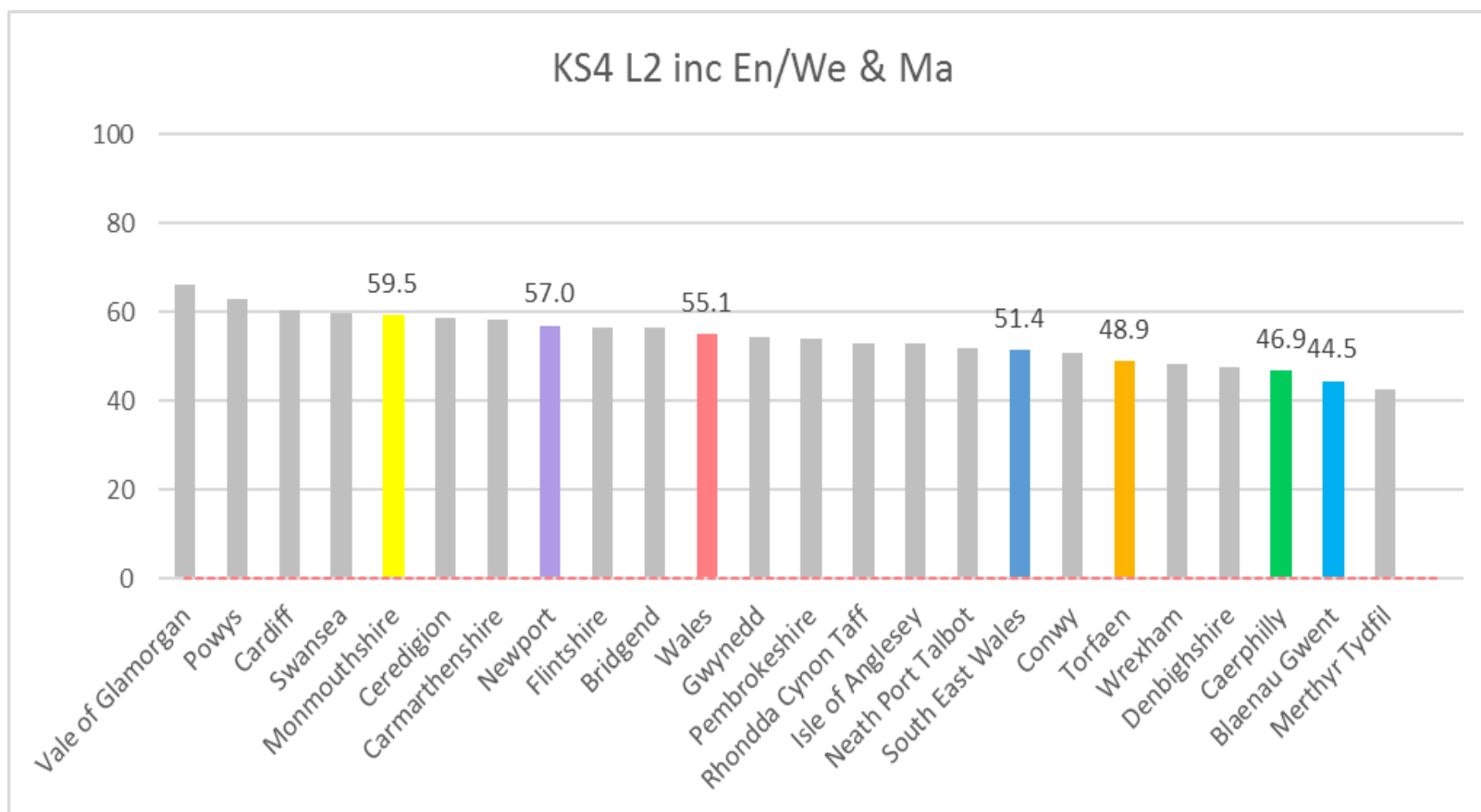
As with 2017-18 there are significant revisions to examinations that means they focus in part on different skill sets and knowledge than in previous years. The region continues to work with schools to track individual pupil performance over time. This will mean that school leaders are supported in gauging where schools are progressing well or where they may need additional support.

Communications from the examination awarding body and the regulator indicated that this variability was to be expected, and this is reflected in regional results.

## Performance

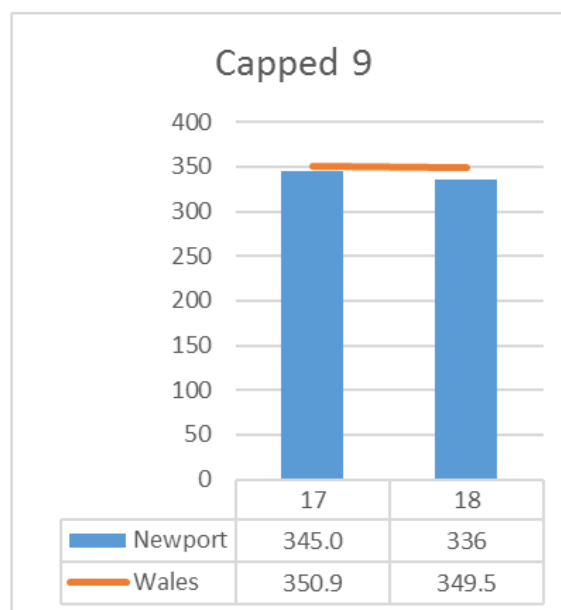
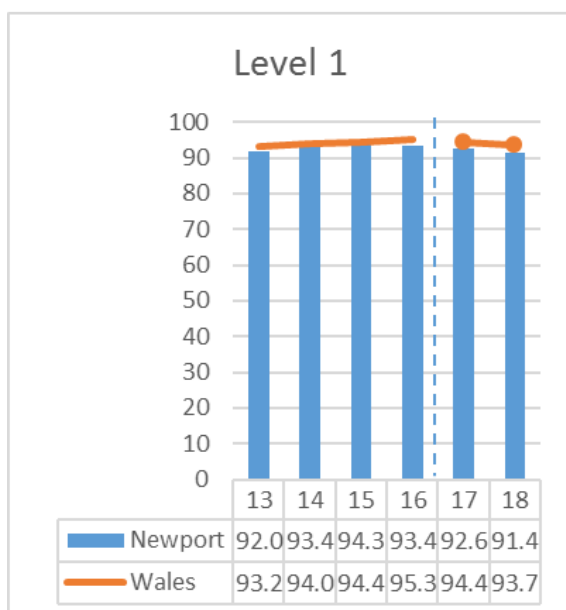
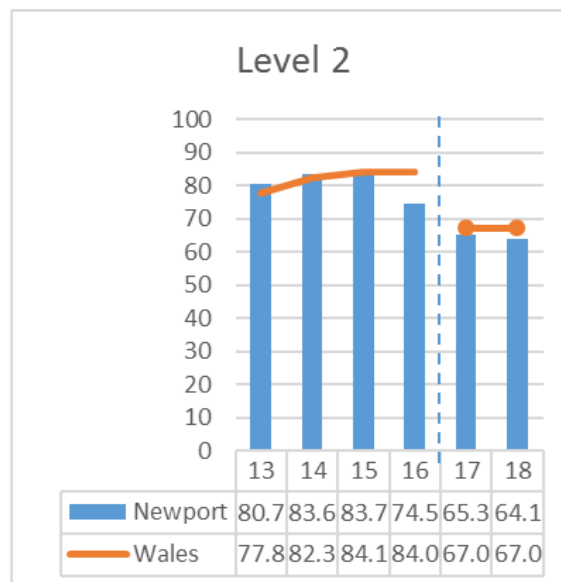
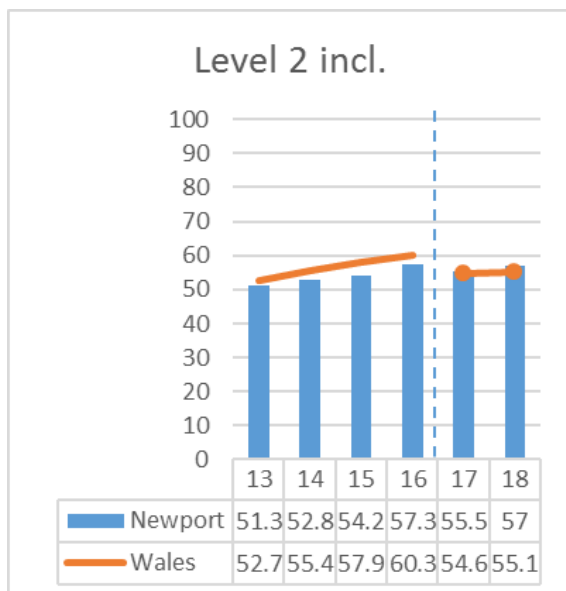
The proportion of pupils achieving the Level 2 threshold inclusive (L2+) of English/Welsh first language and Mathematics has improved from 55.5% in 2017 to 57.0% in 2018, an increase of 1.5pp. Newport LA was ranked 8th in 2018, an improvement on 10th in 2017. This performance is above expectation (PLASC 2018 Free School Meal rank = 13th). Newport has been above the national average at this measure for the last two years.

The graph below show the percentage of learners gaining the L2+ indicator in each Local Authority in Wales in 2018.



In 2018, there were decreases at the L1 & L2 threshold, and Capped 9, and these measures remain below the Wales average.

The tables and graphs below show the percentage of learners gaining the specific attainment indicator highlighted at the top of the graph.

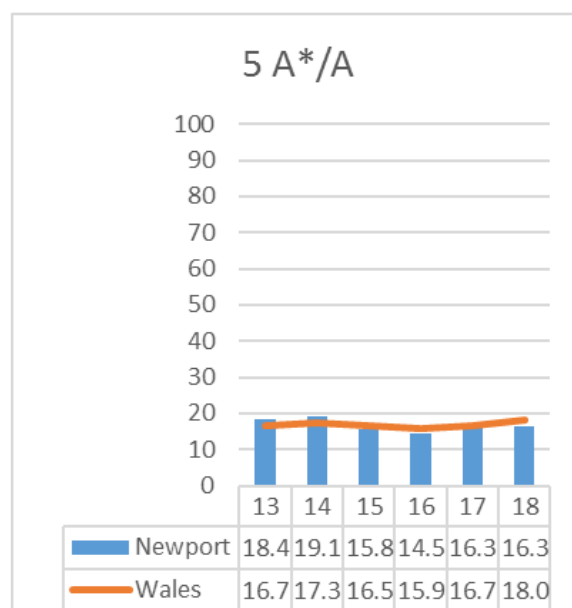
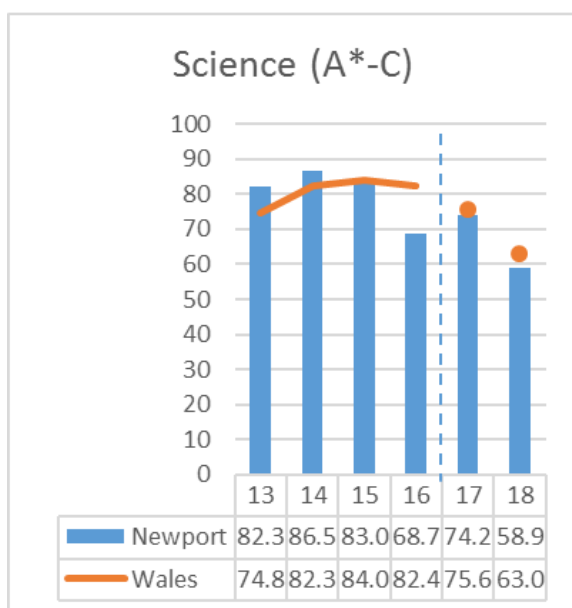
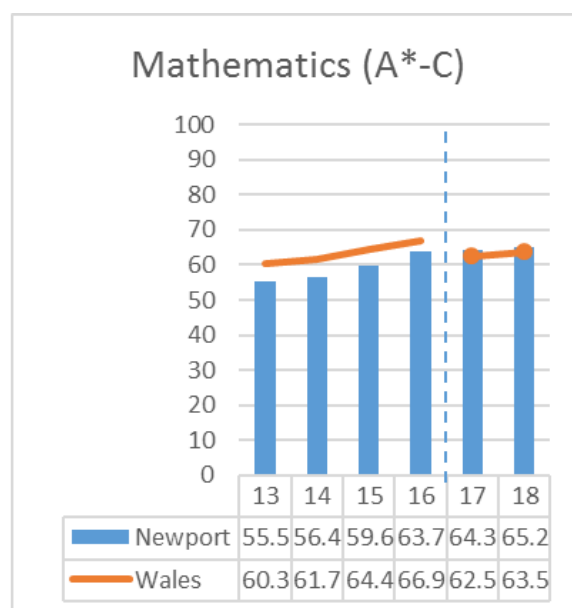
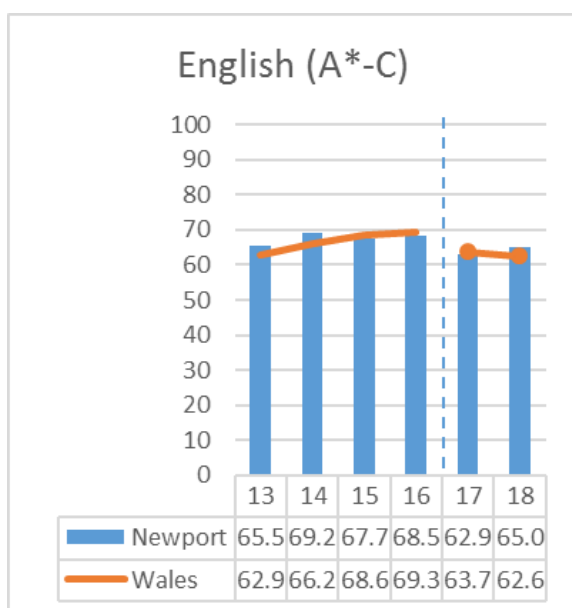


The tables and graphs below show the percentage of learners gaining the specific attainment indicator listed at the top of each graph.

In 2018 there was an increase in the percentage of learners gaining GCSE in English and mathematics grades A\*-C and performance is above the national average.

Performance of students gaining at least 5A\*/A GCSEs is static and remains below the Welsh average.

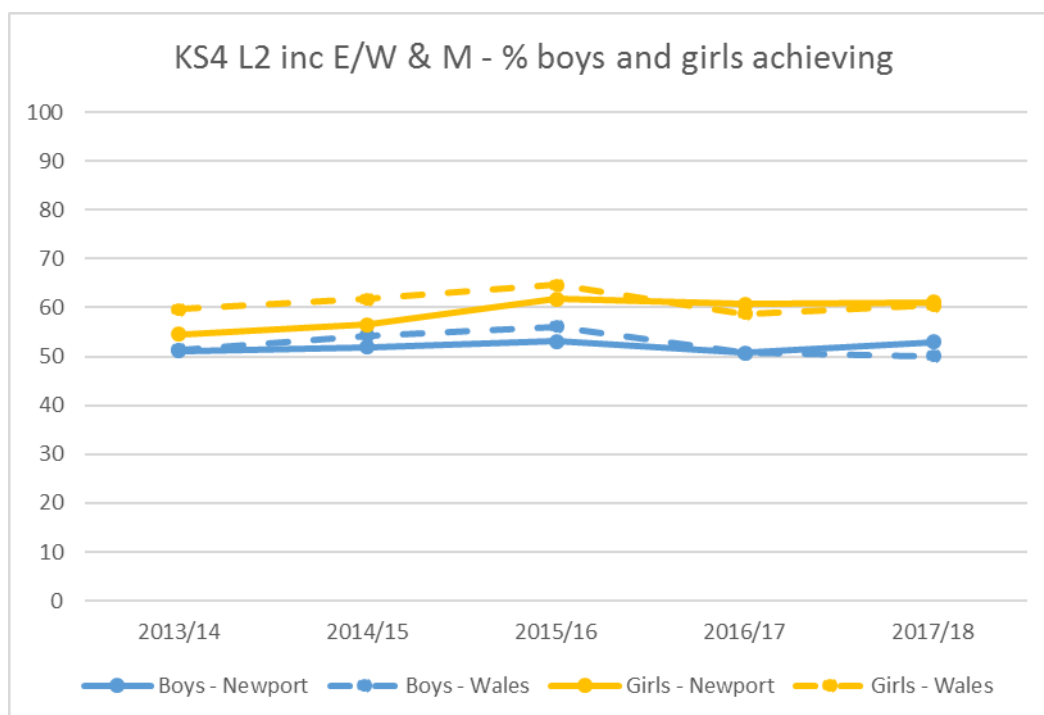
Science figures prior to 2018 include BTECs. From 2018 onwards, the figures will be for GCSE science only. These changes have had an impact on both L2 science outcomes and also the overall Level 2 Threshold.



## Gender Differences

The gender gap in Newport has fluctuated over the past 5 years, and for the Level 2 threshold inclusive of English/Welsh first language and mathematics is now 8.1 percentage points, an increase from 3.4 percentage points in 2014. The gap is now narrower than the Wales average of 10.4 percentage points.

The table and graph below show the percentage of boys and girls gaining L2+ indicator in Newport and in Wales.



KS4 L2 inc E/W & M (% achieving)	2013/14	2014/15	2015/16	2016/17	2017/18
Boys - Newport	51.1	51.9	53.1	50.7	53.0
Boys - Wales	51.4	54.3	56.1	50.7	50.1
Girls - Newport	54.5	56.5	61.8	60.7	61.1
Girls - Wales	59.7	61.8	64.7	58.8	60.5
Difference (boys% - girls%) - Newport	-3.4	-4.6	-8.7	-10.0	-8.1
Difference (boys% - girls%) - Wales	-8.3	-7.5	-8.6	-8.1	-10.4



## Performance of eFSM / non-eFSM Pupils

The table and graph below show the percentage of FSM and non-FSM learners gaining L2+ indicator in Newport and in Wales.

L2 inclusive threshold performance of Free School Meal (FSM) pupils in 2018 has declined by 2.6 pp to 26.2%. In comparison, the national FSM average improved by 0.9 pp from 28.6% to 29.5%.

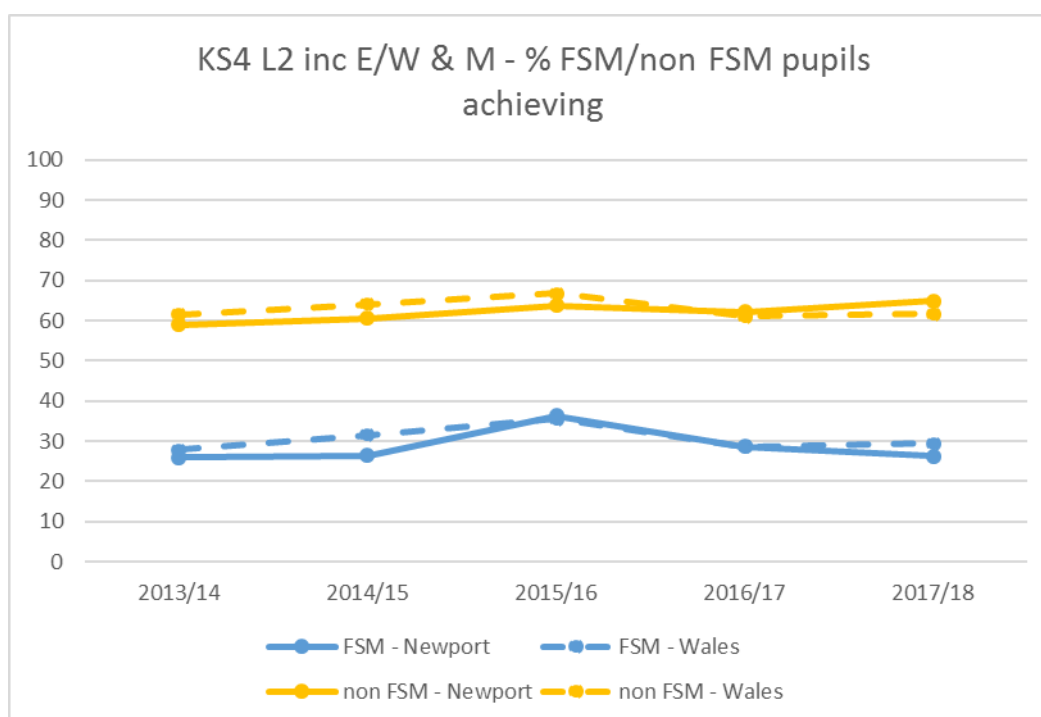
The FSM/non FSM gap has increased by 5.2 pp to 38.8 pp.

The FSM/non FSM gap widened in 2018 for the Level 2 threshold inclusive of English/Welsh first language and mathematics from a 33 percentage points gap in 2014 to a 38.7 points gap in 2018, and remains above the Wales average of 32.2 points.

This gap has widened due to a decline of FSM pupil performance compared to an increase of non FSM pupil performance.

Performance of non FSM pupils in Newport is above the national average.

There were 4 schools with improved FSM performance this year.



KS4 L2 inc E/W & M achieving (%)	2013/14	2014/15	2015/16	2016/17	2017/18
FSM - Newport	25.9	26.4	36.3	28.6	26.2
FSM - Wales	27.8	31.6	35.6	28.6	29.5
non FSM - Newport	58.9	60.6	63.8	62.1	64.9
non FSM - Wales	61.6	64.1	66.8	61.0	61.7
Difference (FSM% -non FSM%) - Newport	-33.0	-34.2	-27.5	-33.5	-38.7
Difference (FSM% -non FSM%) - Wales	-33.8	-32.5	-31.2	-32.4	-32.2

## LA Rankings

The tables below demonstrate the relative performance of Newport's in L2+, L2, L1 and Capped 9 measures compared to other Local Authorities in Wales. The lower table indicates Newport's Local Authority ranking position against the performance measures in 2017 and in 2018. Ranking places improved for L2+ and L1 but decreased for L2 and the Capped Point Score.

L2 inc Eng/Wel & Mat		Level 2 Threshold		Level 1 Threshold		Capped Points 9 Score	
Vale of Glamorgan	66.3	Ceredigion	75.3	Carmarthenshire	96.1	Vale of Glamorgan	377.1
Powys	63.1	Vale of Glamorgan	75.1	Vale of Glamorgan	95.8	Ceredigion	373.7
Cardiff	60.4	Powys	74.8	Gwynedd	95.7	Cardiff	366.0
Swansea	59.8	Carmarthenshire	72.3	Powys	95.5	Swansea	364.6
Monmouthshire	59.5	Cardiff	72.0	Swansea	95.5	Powys	363.6
Ceredigion	58.6	Monmouthshire	71.5	Isle of Anglesey	95.3	Carmarthenshire	363.1
Carmarthenshire	58.4	Swansea	70.4	Ceredigion	95.2	Monmouthshire	360.5
Newport	57.0	Bridgend	69.9	Rhondda Cynon Taff	94.7	Gwynedd	359.5
Flintshire	56.6	Gwynedd	69.4	Flintshire	94.7	Bridgend	357.2
Bridgend	56.6	Flintshire	69.2	Bridgend	94.6	Flintshire	352.2
Wales	55.1	Wales	67.0	Monmouthshire	94.6	Wales	349.5
Gwynedd	54.5	Isle of Anglesey	66.0	Cardiff	94.2	Isle of Anglesey	349.1
Pembrokeshire	53.9	Neath Port Talbot	65.5	Wales	93.7	Rhondda Cynon Taff	348.0
Rhondda Cynon Taff	53.1	Rhondda Cynon Taff	64.2	Blaenau Gwent	93.3	Conwy	342.5
Isle of Anglesey	53.0	Newport	64.1	Conwy	93.3	Neath Port Talbot	341.3
Neath Port Talbot	52.0	Conwy	64.1	Neath Port Talbot	92.9	Pembrokeshire	336.1
South East Wales	51.4	Pembrokeshire	62.4	Wrexham	92.5	Newport	336.0
Conwy	50.7	Wrexham	62.2	South East Wales	92.2	South East Wales	333.2
Torfaen	48.9	South East Wales	61.8	Caerphilly	92.1	Wrexham	332.7
Wrexham	48.2	Denbighshire	60.1	Pembrokeshire	91.8	Torfaen	327.7
Denbighshire	47.5	Caerphilly	59.7	Newport	91.4	Caerphilly	327.2
Caerphilly	46.9	Merthyr Tydfil	58.1	Torfaen	91.1	Denbighshire	323.2
Blaenau Gwent	44.5	Torfaen	57.9	Merthyr Tydfil	90.9	Blaenau Gwent	318.7
Merthyr Tydfil	42.7	Blaenau Gwent	56.7	Denbighshire	87.0	Merthyr Tydfil	317.9

	L2 inclusive	L2	L1	Capped Point Score
2018	8	14	19	16
2017	10	13	21	13

## Free School Meal (FSM) Benchmark Summary

When FSM benchmark data is used to compare the performance of similar schools, the percentage of Newport schools above the median since 2016 has increased for the Level 2 threshold. The percentage of schools in Quarter 4 has increased for Level 1 and Capped 9 .



Individual school benchmark performance is presented in Appendix A (page 11).

### Welsh Government Modelled Expectation

Modelled expectations are projections of individual learner attainment in Key Stage 4 based on their prior performance in lower key stages.

In 2018, two schools (25%) achieved a higher percentage of learners gaining the L2+ indicator than their modelled estimates. These were Lliswerry High and St Joseph's High. The variation in performance of individual schools against their modelled estimates ranges from +6.5 percentage points (pp) to -10.4pp.

School	2018 L2+ results (%)	WG modelled estimate (%)	Difference (pp)
Bassaleg School	75.8	82.8	-7.0
Caerleon Comprehensive	74.4	81.9	-7.5
Llanwern High	37.5	47.9	-10.4
Lliswerry High	45.7	39.2	+6.5
Newport High	54.6	60.8	-6.2
St Joseph's RC High	64.7	62.5	+2.2
St Julian's School	53.7	54.4	-0.7
The John Frost School	42.5	47.8	-5.3

### Key Stage 5

	Percentage of students achieving the level 3 threshold (a volume of qualifications at Level 3 equivalent to the volume of 2 A levels at grades A* - E)			
	2017 (%)	Results Day 2018 (%)	Final SSSPs 2018 (%)	Difference (pp)
Newport	96.5	97.2	95.7	-0.8
South East Wales	96.4	96.3	96.2	-0.2
Wales	<b>97.1</b>		<b>97.6</b>	<b>0.5</b>

In 2018, the learner cohort size increased to 732, compared to 727 in 2017.

When vocational qualifications are taken into account and the Welsh Government's main indicator of post-16 performance, the Level 3 threshold, is considered, performance decreased from 96.5% to 95.7%.

The 0.8 percentage point (pp) decrease is wider than the 0.2pp decrease across the EAS region, compared to a 0.5pp increase across Wales.

## Appendix A – Key Stage 4 (GCSE), School Benchmark Quartile Performance

Subject or Key Indicator	School Name	2015/16		2016/17		2017/18	
		% Pupils Achieving	Quartile	% Pupils Achieving	Quartile	% Pupils Achieving	Quartile
Level 2 threshold including English/Welsh and Maths	Bassaleg School	73.1	2	73.0	2	75.8	1
	Caerleon Comprehensive School	68.5	3	81.3	1	74.4	2
	The John Frost School	52.1	2	48.1	2	42.5	3
	Llanwern High School	44.5	3	26.1	4	37.5	3
	Llswerry High School	53.7	1	44.6	1	45.7	3
	Newport High School	44.8	4	40.1	4	54.6	1
	St Joseph'S R.C. High School	73.0	1	68.3	1	64.7	2
	St Julian'S School	51.0	3	48.6	4	54.1	3
Level 2 threshold	Bassaleg School	93.0	2	83.1	2	79.1	3
	Caerleon Comprehensive School	83.8	3	85.8	2	85.0	2
	The John Frost School	79.3	3	59.9	2	49.7	4
	Llanwern High School	69.3	3	37.0	3	40.3	4
	Llswerry High School	77.4	3	54.6	2	50.4	4
	Newport High School	67.2	4	54.5	4	64.5	1
	St Joseph'S R.C. High School	81.0	4	81.0	1	73.7	3
	St Julian'S School	59.4	4	56.4	4	62.3	3
Level 1 threshold	Bassaleg School	99.2	3	96.4	4	96.7	4
	Caerleon Comprehensive School	97.9	4	99.6	2	98.0	3
	The John Frost School	96.3	3	92.6	4	90.6	4
	Llanwern High School	85.4	4	89.9	3	84.7	4
	Llswerry High School	94.9	3	91.5	3	91.3	4
	Newport High School	95.3	4	94.7	3	95.1	3
	St Joseph'S R.C. High School	98.7	3	99.5	2	97.8	3
	St Julian'S School	96.4	4	91.8	4	91.0	4
Capped Points Score (Capped Points 9 Score from 2016/17)	Bassaleg School	371.7	2	397.3	2	384.2	3
	Caerleon Comprehensive School	364.3	3	401.9	1	390.5	2
	The John Frost School	330.6	3	333.7	3	306.1	4
	Llanwern High School	288.4	4	298.4	3	272.1	4
	Llswerry High School	342.3	2	315.1	2	304.0	4
	Newport High School	318.6	4	314.6	4	339.6	2
	St Joseph'S R.C. High School	352.5	4	386.7	1	369.2	2
	St Julian'S School	298.2	4	321.8	4	329.0	4
English	Bassaleg School	78.5	3	82.3	2	80.7	2
	Caerleon Comprehensive School	75.5	4	86.2	1	80.5	2
	The John Frost School	60.6	2	51.2	3	53.0	3
	Llanwern High School	61.3	2	29.7	4	44.4	3
	Llswerry High School	71.8	1	59.2	1	60.6	2
	Newport High School	58.9	3	51.9	3	63.9	1
	St Joseph'S R.C. High School	81.4	1	72.9	2	73.7	2

	St Julian'S School	68.3	2	58.4	3	61.1	3
Mathematics (Combined Mathematics from 2016/17)	Bassaleg School	81.0	2	79.0	2	81.6	1
	Caerleon Comprehensive School	81.7	2	86.6	1	81.7	1
	The John Frost School	56.4	2	61.1	1	58.0	2
	Llanwern High School	47.4	4	38.4	3	44.4	3
	Lliswerry High School	55.4	2	56.2	1	48.8	4
	Newport High School	50.0	4	49.7	4	62.3	1
	St Joseph'S R.C. High School	80.5	1	77.4	1	75.4	1
	St Julian'S School	57.4	3	58.0	3	62.7	3
Science	Bassaleg School	97.1	1	86.7	3	81.6	2
	Caerleon Comprehensive School	85.6	2	87.0	3	79.7	3
	The John Frost School	85.6	2	94.4	1	38.7	4
	Llanwern High School	23.4	4	38.4	4	43.1	3
	Lliswerry High School	89.3	1	39.2	3	41.7	4
	Newport High School	44.3	4	67.4	3	47.0	3
	St Joseph'S R.C. High School	72.6	4	97.7	1	70.1	3
	St Julian'S School	49.4	4	69.5	3	57.8	3

### Financial Summary

This report is for information only.

### Risks

This report is for information only.

### Links to Council Policies and Priorities

Corporate Plan

Education Service Plan

Wellbeing of Future Generation (Wales) Act 2015

### Options Available and considered

Not applicable. This report is for information only.

### Preferred Option and Why

Not applicable. This report is for information only.

### Comments of Chief Financial Officer

There are no financial implications to this report.

### Comments of Monitoring Officer

There are no legal implications to this report.

### Comments of Head of People and Business Change

The report shows strong results for the Key Stage 4 L2+ indicator where performance has improved; is above the Welsh average for the second consecutive year; and is ranked 5 places higher than the expected Local Authority ranking position based on the Free School Meal (FSM) population. The L2 and L1 indicators have however declined and stand below the Wales average. The Capped 9 indicator, which is intended to recognise the attainment of learners of all abilities, also is below the Wales average and has declined. The gender attainment gap, is now narrower than the Wales average and has improved on the previous year. However the gap between non-FSM and FSM pupils has widened.

Achieving a good education is known to be one of the most significant factors in a person's wellbeing throughout their lives in terms of health, income, economic activity, social exclusion and is also important as a driver of wider economic growth. As such educational achievement is key to meeting the sustainable development duty and goals set out in the Wellbeing of Future Generations Act 2015.

It is noted that longer terms analysis of trends in educational attainment are not possible due to changes in examinations arrangements at KS4.

There are no human resources implications arising from this report.

### **Comments of Cabinet Member**

I am particularly pleased to note that Newport continues to perform above the Welsh average in the Level 2 Inclusive indicator and for GCSE Mathematics and English. When comparing the performance of similar schools across Wales, using FSM benchmarking data, Newport schools perform strongly in these measures. However, an improved performance in wider measures, such as the capped nine point score, is a priority for Education Services.

Whilst attainment of non-FSM pupils is above the Welsh average, the focus on attainment of pupils eligible for Free School Meals (FSM) also remains a priority for both Newport schools and the regional School Improvement Service as the gap between FSM and non-FSM is larger than the Welsh average and FSM performance has reduced in 2018.

Although the performance gender gap in Newport is narrower than the Wales average and both boys and girls performance demonstrates an improving trend, this too will remain a focus for Education Services.

### **Local issues**

Not applicable.

### **Scrutiny Committees**

None

### **Equalities Impact Assessment and the Equalities Act 2010**

The Equality Act 2010 contains a Public Sector Equality Duty which came into force on 06 April 2011. The Act identifies a number of 'protected characteristics', namely age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; sexual orientation; marriage and civil partnership. The new single duty aims to integrate consideration of equality and good relations into the regular business of public authorities. Compliance with the duty is a legal obligation and is intended to result in better informed decision-making and policy development and services that are more effective for users. In exercising its functions, the Council must have due regard to the need to: eliminate unlawful discrimination, harassment, victimisation and other conduct that is prohibited by the Act; advance equality of opportunity between persons who share a protected characteristic and those who do not; and foster good relations between persons who share a protected characteristic and those who do not. The Act is not overly prescriptive about the approach a public authority should take to ensure due regard, although it does set out that due regard to advancing equality involves: removing or minimising disadvantages suffered by people due to their protected characteristics; taking steps to meet the needs of people from protected groups where these differ from the need of other people; and encouraging people from protected groups to participate in public life or in other activities where their participation is disproportionately low.

An FEIA has not been prepared as this report is for information only.

### **Children and Families (Wales) Measure**

This report is for information only and is based on learner outcomes reported by Welsh Government.

### **Wellbeing of Future Generations (Wales) Act 2015**

All local authorities have a long-term duty to develop a prosperous Wales by developing skilled and well-educated population in an economy which generates wealth and provides employment opportunities. Enabling and facilitating academic attainment for all learners provides a foundation for access to employment and helps break a cycle of deprivation.

Furthermore, regardless of the socio-economic demographic of an individual school community, all schools will be challenged and supported to improve pupil attainment with a view to create “more equal wales” that enables pupils to fulfil their potential no matter what their background or circumstances.

Improvement of pupil outcomes is supported by collaboration of schools, the Local Authority and the regional school improvement service (EAS) including the involvement of pupils, teachers, governors and wider community members.

### **Crime and Disorder Act 1998**

Section 17(1) of the Crime and Disorder Act 1998 imposes a duty on the Local Authority to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.

### **Consultation**

Not applicable

### **Background Papers**

Not applicable

Dated: 16<sup>th</sup> January 2019



# Report

## Cabinet

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### Part 1

**Date:** 16 January 2019

**Item No.** 7

**Subject** **Cabinet Work Programme**

**Purpose** To report and agree the details of the Cabinet's Work Programme.

**Author** Cabinet Office Manager

**Ward** All Wards

**Summary** The purpose of a work programme is to enable Cabinet to organise and prioritise the reports and decisions that are brought to each meeting. Effective forward planning by Cabinet also impacts positively upon the Council's other Committees, in particular Scrutiny, because work needs to be coordinated on certain reports to ensure proper consultation takes place before a decision is taken.

The current work programme runs to June 2019, but it is a working document. It is important that the work programme is owned and prioritised by Cabinet Members directly, so each month the Cabinet Office Manager brings a report updating Cabinet on any changes, so that the revised programme can be formally approved.

The updated work programme is attached at Appendix 1.

**Proposal** **To agree the updated work programme.**

**Action by** Cabinet Office Manager

**Timetable** Immediate

This report was prepared after consultation with:

- Chief Officers
- Monitoring Officer
- Head of Finance
- Head of People and Business Change

## Background

The purpose of a work programme is to enable Cabinet to organise and prioritise the reports and decisions that are brought to each meeting. Effective forward planning by Cabinet also impacts positively upon the Council's other Committees, in particular Scrutiny, because work needs to be coordinated on certain reports to ensure proper consultation takes place before a decision is taken.

The Wales Audit Office's Corporate Assessment of Newport City Council, published in September 2013, highlighted the need to "strengthen committee work programming arrangements to ensure they are timely, meaningful, informative, transparent, balanced, monitored, and joined up". Since that report was published, these monthly reports have been introduced to provide Cabinet with regular updates on its work programme, and the opportunity to comment upon and shape its priorities as an executive group. The Democratic Services team have also been working to improve the links between this and other work programmes under its management (e.g. Council, Scrutiny, Audit) to ensure the various programmes are properly coordinated.

The current work programme runs to June 2019, but it is a working document. It is important that the work programme is owned and prioritised by Cabinet Members directly, so each month the Cabinet Office Manager brings a report updating Cabinet on any changes, so that the revised programme can be formally approved.

The updated work programme is attached at Appendix 1.

## Financial Summary

There is no direct cost to adopting a programme of work.

## Risks

Risk	Impact of Risk if it occurs* (H/M/L)	Probability of risk occurring (H/M/L)	What is the Council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk?
No action taken	M	L	Work programming arrangements are in place to ensure they are timely, meaningful, informative, and transparent, balanced, monitored, and joined up.	Head of Democratic Services
The process is not embraced by report authors and members	M	M	If there is proliferation of unplanned or late items, the opportunity to ensure work programming is timely, meaningful, informative, and transparent, balanced, monitored, and joined up will diminish	Head of Democratic Services

## Links to Council Policies and Priorities

These proposals will help the Council provide the best possible service to members and will provide information to the public and elected members.

**Options Available and considered**

- To adopt the process and adopt or amend the work programme
- To consider any alternative proposals raised by Cabinet members
- To take no action

**Preferred Option and Why**

To adopt the proposals which should help to ensure work programming arrangements are timely, meaningful, informative, and transparent, balanced, monitored, and joined up.

**Comments of Chief Financial Officer**

There are no financial implications in adopting a programme of work.

**Comments of Monitoring Officer**

There are no legal implications in adopting a programme of work.

**Staffing Implications: Comments of Head of People and Business Change**

There are no specific staffing implications in adopting a programme of work.

**Comments of Cabinet Member**

The Chair has approved the report for consideration by cabinet.

**Local issues**

There are no local issues as this report relates to the Council's processes

**Scrutiny Committees**

Monthly update reports allow the Scrutiny and Cabinet work programmes to be better coordinated. The Scrutiny team and Members are currently developing new ways of working through the new Committees, and continually reviewing the work programmes to focus more on risk, and ensure all scrutiny activity has a defined purpose and constructive outcome.

**Equalities Impact Assessment and the Equalities Act 2010**

This does not apply to this procedural report.

**Children and Families (Wales) Measure**

This procedural report does not impact on Children and Young People although certain reports contained in the programme may do and will need appropriate consultation and comment when they are presented to cabinet.

**Wellbeing of Future Generations (Wales) Act 2015**

This is a procedural report but reports contained within the programme will need to show how consideration has been given to the five things public bodies need to think about to show they have applied the sustainable development principle put into place by the Act.

**Crime and Disorder Act 1998**

This does not apply to this procedural report

**Consultation**

As set out above

**Background Papers**

[Newport City Council Corporate Assessment](#), Wales Audit Office (September 2013)

[Newport City Council – Corporate Assessment Follow Up 2015](#), Wales Audit Office (May 2015)

Dated: 8 January 2019

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## NEWPORT CITY COUNCIL: CABINET/COUNCIL WORK PROGRAMME

MEETING	AGENDA ITEMS	LEAD OFFICER
<b>CABINET</b> <b>18-JUL-18</b>	Revenue Budget Monitor	HoF
	Welsh Language Annual Report	HP&BC
	Performance Update – Early Year End PI Analysis	HP&BC
	Strategic Equality Plan Annual Report	HP&BC
	Improvement Plan Quarter 4 Update	HP&BC
	City Centre Regeneration	SD – Place
	Work Programme	COM
<b>COUNCIL</b> <b>24-JUL-18</b>	City Centre/Maesglas PSPOs NNDR Relief Scheme	
<b>COUNCIL</b> <b>11-SEP-18</b>	Treasury Management Democratic Services Annual Reports Welsh Language Annual Report Strategic Equality Plan Annual Report Member/Officer Protocol Scrutiny Annual Report Standards Committee Annual Report Improvement Plan 2016-18	
<b>CABINET</b> <b>19-SEP-18</b>	Capital Programme Monitoring July 2018	HoF
	WAO Annual Improvement Report	HP&BC
	WAO Certificate of Compliance 1	HP&BC
	July Revenue Budget Monitor	HoF
	Corporate Risk Register Update	HP&BC
	Work Programme	COM
<b>CABINET</b> <b>17-OCT-18</b>	Final Year End Analysis of PIs (All Wales Data)	HP&BC
	WAO Annual Improvement Report	HP&BC
	WAO Scrutiny Fit for the Future Report	HP&BC
	Academic Results for Newport Schools	CEdO
	Independent Living Strategy 2017-2022	HA&CS
	Director of Social Services Annual Report	SD – People
	Work Programme	COM
<b>CABINET</b> <b>14-NOV-18</b>	Meeting cancelled – reports moved to December/January cycles	
<b>COUNCIL</b> <b>27-NOV-18</b>	Director of Social Services Annual Report	
<b>CABINET</b> <b>12-DEC-18</b>	Revenue Budget Monitor	HoF
	Capital Budget Monitor	HoF
	Revenue Budget and MTFP: Draft Proposals	HoF

	Treasury Management 6 monthly Report	HoF
	Corporate Risk Register Update	HP&BC
	WAO Certificate of Compliance 2	HP&BC
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC
<b>CABINET</b> <b>16-JAN-19</b>	Mid-Year Analysis of Pls	HP&BC
	Verified Key Stage 4 and 5 Pupil Outcomes	CEdO
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC
<b>COUNCIL</b> <b>29-JAN-19</b>	Mayoral Nomination 2019/20 Council Schedule of Meetings Treasury Management 6 monthly report Council Tax Reduction Scheme	
<b>CABINET</b> <b>13-FEB-19</b>	Revenue Budget Monitor	HoF
	Capital Budget Monitor	HoF
	Revenue Budget and MTFP: Final Proposals	HoF
	Procurement Report on the Code of Practice	HoF
	Corporate Safeguarding	HC&YPS
	Market	SD – People
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC
<b>COUNCIL</b> <b>26-FEB-19</b>	Budget and Medium Term Financial Plan	
<b>CABINET</b> <b>13-MAR-19</b>	Pay and Reward Statement 2019/20	HP&BC
	EAS Business Plan	CEdO
	Categorisation of Schools	CEdO
	Corporate Risk Register Update	HP&BC
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC
<b>CABINET</b> <b>17-APR-19</b>	Items TBC	
	Corporate Safeguarding	HC&YPS
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC
<b>COUNCIL</b> <b>30-APR-19</b>	IRP Annual Report NNDR Rate Relief Pay and Reward Policy	
<b>COUNCIL</b> <b>14-MAY-19</b>	AGM	
<b>CABINET</b>	Items TBC	

22-MAY-19		
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC
CABINET JUN-19	Corporate Risk Register Update	HP&BC
	Risk Management Strategy	HP&BC
	Air Quality Management Plan (Provisional – dependant on whether public consultation and engagement with stakeholders has been carried out)	HL&R
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC

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## **One Newport Public Services Board (PSB)**

### **Summary of Business: 11 December 2018**

#### **Serious and Organised Crime (SOC)**

The Board received a presentation from SOC Co-ordinator, Chief Inspector Paul Davies, on work to tackle serious and organised crime in Newport. The city is one of five pilot sites across England and Wales (the only pilot in Wales) to host a SOC Co-ordinator, funded by the Home Office.

The new SOC work is a shift in focus from enforcement to one of prevention and wrap around support, working in partnership. Initiatives include work with Mutual Gain to help build community resilience, and prevention work with St Giles Trust, Barnardo's and Newport Live focused on young people.

#### **Local Well-being Plan Delivery**

The Intervention Leads provided progress updates on each of the interventions in the Well-being Plan. The five interventions in the Well-being Plan are:

- The Newport Offer
- Strong Resilient Communities
- Right Skills
- Green and Safe Spaces
- Sustainable Travel

The half year reports will be considered by the Performance Scrutiny Committee – Partnerships on the 9<sup>th</sup> January 2019, attended by the intervention leads. An annual report will be published by 3<sup>rd</sup> July 2019 in line with statutory requirements.

View the Well-being Plan ([English version](#)) ([Welsh version](#))

View a short video about the Well-being Plan ([English version](#)) ([Welsh version](#))

#### **Regional Partnership Board & Gwent Transformational Offer**

The Board received a presentation on the role of the Gwent Regional Partnership Board (RPB) and the Gwent Transformation Offer.

The RPBs are statutory Boards established by the Social Services and Well-being (Wales) Act to drive integrated planning, commissioning and delivery of health and social care. While the PSB's Well-being Plan relates to the well-being of all Newport citizens, the RPB's focus is on people in Gwent with specific care and support needs.

Gwent RPB's "Transformational Offer", agreed by the five local authorities in Gwent and Aneurin Bevan Health Board, has attracted £13.4M in Welsh Government funding to deliver transformational change in health and social care in Gwent, focused on:

- development of primary and community care;
- development of new pan Gwent 'Home First' discharge services;
- development of a pan Gwent integrated system of emotional and mental well-being for children and young people;
- development of a programme to create a Gwent 'Well-being workforce'.

At its March meeting, the PSB will consider how the relationship between the PSB and RPB can operate most effectively.

### **Gwent Futures Conference**

A Gwent Futures Conference was held in November to help PSBs better prepare and plan for the future. Feedback was that this was a very useful conference and that there was strong evidence of difference between Newport and the rest of Gwent.

A follow up PSB workshop will be held in the New Year focusing on the implications of the Futures work for Newport.

### **GAVO Community Voice Engage Report**

The Board received a presentation on [GAVO's Community Voice Engage Report](#). The Big Lottery funded Engage projects aimed to improve equality in local groups and communities, building influence, confidence and resilience.

### **VAWDASV Annual Report**

The Board received the annual report of the VAWDASV Partnership Board which explains how the five Gwent PSBs have carried out their statutory duties to prevent violence against women, domestic abuse and sexual violence and improve outcomes for those affected.

### **Welsh Government Affordable Housing Review**

The Board noted the Council's and Community Housing Cymru's responses to the Welsh Government review into affordable housing supply. Due to its importance, the Board will be considering housing in Newport at a future meeting.

### **PSB Meetings and Papers**

One Newport PSB publishes its meeting papers and minutes online. View papers [here](#).

### **One Newport Bulletin**

One Newport issues a monthly bulletin containing a host of activities and events organised by partners across the city for people of all ages. View the latest bulletin [here](#).

### **Get Involved – Newport Citizen's Panel**

The PSB welcomes the views of local people. One way to get involved is to join our Citizen's panel and give us your opinions through quarterly questionnaires on issues, services and projects in the city. Find out more [here](#)

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